

**SCARBOROUGH
MAINE**



REQUEST FOR PROPOSALS

RFP 112020

Town of Scarborough

P.O. Box 360

259 U.S. Route One

Scarborough, Maine 04070-0360

Released on August 30, 2019

Proposals Due on September 23, 2019

Request for Proposals

Instructions:

Sealed Proposals will be received in the Town Clerk's Office, Scarborough Town Hall, 259 US Route 1, Scarborough, Maine 04074 **until the close of business on September 23, 2019** from parties interested in providing a submittal package for the replacement of a fire station roof and siding work for the Town of Scarborough Fire Department.

The proposals, if mailed, should be addressed as noted below: Faxed proposals will not be considered.

Attention: Town of Scarborough, Purchasing Agent
Request for Proposal (RFP) Number: 112020
Black Point Station Roofing & Siding
259 US Route One
PO BOX 360
Scarborough, ME, 04070-0360

The Town reserves the right to accept or reject any and all proposals.

These proposals will not be publicly opened.

A Vendor's failure to submit its proposal prior to the deadline will cause the proposal to be disqualified. Late proposals or amendments will not be opened or accepted for evaluation.

All proposals submitted shall become property of Town of Scarborough and will not be returned.

Contact Information:

For questions related to the RFP process:

Kim Morrison, Purchasing Specialist
Email – kmorrison@scarboroughmaine.org
Phone 207-730-4083 / Fax 207-730 4088

The preferred contact method is email. All inquiries or requests concerning this Request for Proposals shall be made in writing and must be received before the close of business two days prior to the deadline to the attention of Kim Morrison, Purchasing Specialist. The Town is not responsible for oral interpretations given by any Town employee or representative. Prospective bidders are responsible for visiting the work site to view the extent of the work and the conditions under which the work described in this RFP will be performed. Arrangements to conduct site visits and take measurements should be made to:

Deputy Chief Jerome LaMoria, jlamoria@scarboroughmaine.org
Phone 207-730-4202

Background / Purpose:

The purpose of this RFP is to solicit proposals for the replacement of an asphalt shingled roof and the repair of siding at the Black Point Fire Station, 341 Black Point Road, Scarborough, ME, 04074.

Bidders should consider that this location is an active fire station from which emergency response for Fire and EMS should be expected. The successful bidder shall coordinate all work with local station personnel to ensure no interruption of emergency response. Access to all apparatus bay and entrance/egress doors must be maintained clear for daily use. Apparatus may be temporarily moved outside on the ramp during the work day if necessary, but the site must be cleaned up and apparatus must be able to be housed in their bays each night when work is complete.

Project Requirements:

- Protective measures must be used to protect the fire station from damage during any or all work at the facility. Extra care must be taken to assure nails or other objects which could cause damage (including but not limited to tires of the town's apparatus) are properly disposed of.
- Once the all old roofing, siding and soffit materials have been removed the roof deck and sheathing must be inspected for damage. Bidder may quote an additional per board foot or square foot cost to make roof deck and sheathing repairs. No repairs will be made without prior authorization in writing.
- A minimum of 8" metal edge shall be applied to all edges of the roof.
- Two (2) courses of waterproof leak barrier shall be applied to all eaves and valleys and one course around all penetrations such as pipes and chimneys.
- The remaining roof deck must be covered with synthetic underlayment.
- All siding to trim termination joints to be caulked with professional grade sealants to prevent air and water infiltration.
- All construction shall be done in accordance with the applicable building codes.
- All finish work shall be installed with care, ensuring smooth surfaces with no gaps. All caulked areas shall have excess caulk removed.
- All materials removed/replaced shall be the responsibility of the contractor to properly dispose of on a daily basis. Contractor shall clean areas affected by the construction and all exterior work and landscaping shall be restored to its pre - construction status.
- The contractor will ensure that all siding panels are from the same manufacturer's lot number to assure consistent coloration of the finished work.
- The contractor will install all siding so that it is straight, level, plumb, and even, without any appreciable dips or deviations.
- The contractor will ensure that all joints between courses of siding are randomly placed, not lined up above one another in a symmetrical manner.

- The contractor will ensure that existing venting under soffits and/or on gable ends of the roof is not covered or reduced by the new siding. If the existing venting is insufficient, the contractor will install proper new venting as part of this contract.
- The contractor will ensure that all aluminum or vinyl trim work is neat, that it fully encloses the wood member(s) it covers, and that it is properly caulked.
- The contractor will ensure that all trim molding is cut to the proper length and is installed in a consistent manner.
- The contractor will ensure a contiguous, weatherproof enclosure by properly installing and sealing the siding and related trim products.
- The contractor will use no visible nails or screws on the siding or soffit materials. If necessary, aluminum trim nails colored to match the trim may be used on aluminum or vinyl trim pieces.
- The contractor will follow all manufacturer's requirements in the installation of these materials, so as to keep the manufacturer's warranty of years in full force.

Proposal Details:

Proposals must include:

- A detailed description of the work to be performed to completely remove and replace the roofing surface on the entire facility, as well as the labor and materials to completely remove and replace all soffit and siding from the termination of the decorative cement block upwards to the intersection of the roofing material.
- Details including the quantities, brand, and model numbers or other specific information necessary to evaluate the quality of the materials to be used.
- An explanation of how all removed materials will be disposed of at a recycling center. All costs of removal and disposal/recycling must be included in the bid price.
- Bidder must calculate, provide, and explain in detail how they will provide the proper amount of ventilation for the attic space.
- Providing the owner/maintenance personnel with all O&M manuals, warranty information, and manufacturer literature.
- Provide the owner/management with color charts and samples for all supplied materials.
- Details of warranty coverage for materials used as well as installation and workmanship.
- A history of the vendor's firm and a list of references from previous customers of similar work.
- Details on when the vendor is available to start the work, as well as the length of time required to complete the project.

Alternate Proposals:

- In lieu of asphalt shingles, vendors may submit a second, alternate proposal for a standing seam metal roof system.

Pricing:

Vendor shall provide detailed pricing including quantities and cost of materials and labor for work proposed in the RFP. Pricing should include all costs of removal and disposal of old materials and returning the work site to the pre-work condition found.

The Town of Scarborough is exempt from Maine Sales Tax which should not be included in the proposal.

Evaluation Criteria:

Proposals will be evaluated and scored based on a 100 point scale as outlined below and determined by the Town of Scarborough. The Town of Scarborough reserves the right to accept or reject any or all proposals.

- Proposal details & clarity - 10 points
- Vendor experience & references – 10 points
- Quality of materials & workmanship proposed – 30 points
- Cost – 40 points
- Warranty – 10 points

Standard Terms and Conditions:

The Town of Scarborough reserves the right to amend this RFP prior to the proposal due date. All amendments and additional information will be posted on the Town website: www.scarboroughmaine.org. The Town reserves the right to waive any informality in proposals, to accept the proposals or portions thereof, and to reject any and all proposals, should it be deemed in the best interest of the Town to do so. Nothing in this document shall require the Town of Scarborough to proceed with Engineering and/or any of the identified services. The Town reserves the right to substantiate Respondent's qualifications, capability to perform, and availability and past performance record.

The cost for developing the proposal is the sole responsibility of the Consultant. All proposals submitted become the property of the Town.

The Town reserves the right to approve subcontractors. All work performed under contract to the Town becomes the property of the Town in the format specified by the Town.

Payment for agreements for the undisputed purchase of goods or services provided to the Town, will be made within 30 days of the receipt of a proper billing or the delivery of the goods or services to the location(s) specified in the agreement, whichever is later.

The Town of Scarborough is exempt from all Federal Excise Taxes.

The Town of Scarborough is exempt from all State of Maine Sales Taxes.

A Certificate of Insurance is required from all consultants, contractors and vendors doing business with the Town of Scarborough. Within two (2) weeks of the Notice of Award, Consultant must submit a Certificate of Insurance naming the Town of Scarborough as "additional insured."

Failure to furnish the required certificate within the required timeframe may result in the proposal being rejected.

The successful Consultant(s) selected shall agree to defend, indemnify and hold the Town harmless from any and all claims, demands, suits, causes of action and judgments arising from or related to Consultant's performance, including claims of professional malpractice or negligence. Such indemnity shall include the Town's reasonable attorneys' fees as well.

The above referenced indemnity shall be in addition to and as a complement to the below described insurance coverage, which coverage is a mandatory requirement of this RFP and any award hereunder.

Specifically, the successful Consultant(s) shall provide the following coverage(s) and amount(s).

Commercial General Liability	\$2,000,000.00
Automobile Liability	\$2,000,000.00
Workers Compensation	\$1,000,000.00
Errors and Omissions	\$2,000,000.00
Umbrella Coverage	\$2,000,000.00

All policies shall be underwritten by companies licensed to sell insurance in Maine and who are rated A+ or better by AM Best Company. Self-insurance pools or trusts are not an acceptable substitute for the referenced commercial coverage.

Bidder List (plus posting on the town's website):

Alliance Construction
160 Pleasant Hill Rd.
Scarborough, ME 04074
885-0855
Susan Gambino
team@allianceconnst.com

Allied Cook Construction
8 US Route 1
Scarborough, ME 04074
David Cook
772-2882
matt@alliedcook.com

Cimino Construction Co.
125 Pleasant Hill Rd.
Scarborough, ME 04074
883-1163
Tammy Caron
ciminoconstructionco@hotmail.com

Dave Deschaine
12 Dunscombe St.
South Portland, ME 04106
774-2900
office@daveiddeschaine.com

Eider Construction Inc.
258 Black Point Road
Scarborough, ME 04074
Luke Lockwood
883-0157
neiderince@eiderince.com

Flynn-Z
91 Broadturn Road
P. O. Box 2353
Scarborough, ME 04074
Steve Flynn - 883-0306
flynnz@maine.rr.com

G & E Roofing
669 Riverside Dr
Augusta, Me 04330
Sue Grenier
622-9503
sgrenier@geroofing.com

Ganem Builders
24 Longmeadow Road
Scarborough, ME 04074
Dennis Ganem
885-9993
inquiry@ganembuilders.com

Glidden Roofing
27 Washington Ave.
Scarborough, ME 04074
Bill Cashman
883-2608
cashmanb@gliddenroofing.com

Industrial Roofing Co
9 Ferry Rd
Lewiston, Me 04241
Matt Whittling
212-6833
matt@ircmaine.com

JB Roofing Systems LLC
188 Rowley Court
Souderton, PA 18964
Jeff Banes
267-966-7648
Jbroofingsystems@yahoo.com

Landry/French Construction
160 Pleasant Hill Road
Scarborough, ME 04074
Denis Landry
730-5567
dlandry@landryfrenchconstruction.com

Maine Properties
197 US Route 1
Scarborough, ME 04074
883-3753
Michael Gallant
mikeg@mpropertiesinc.com

Maine Roofing, Inc.
24 Bishop Ave.
South Portland, ME 04106
767-4243
lad@maineroofinginc.com

McBrady Roofing
3 Commercial Road
P. O. Box 10308
Scarborough, ME 04074
Steve McBrady - 883-1247
smrinc@maine.rr.com

Quinns Installations
160 Gorham Rd
Scarborough, ME 04074
Dennis Quinn
883-9702
info@quinnscomtractors.com

