



Scarborough Fire Department

B. Michael Thurlow, Fire Chief

GENERAL ORDER

TO: ALL PERSONNEL

ORDER #: 16-006

DATE ISSUED: 07/22/2016

SUBJECT: ACTING LIEUTENANT POLICY

DATE RECORDED:

PER ORDER OF: *B. Michael Thurlow*, Fire Chief

In order to provide a mentoring process and to assist in filling open lieutenant shifts a voluntary Acting Lieutenant (AL) position shall be created. Members interested in serving in this capacity must meet all of the following qualifications:

- Must have Pro Board Fire Officer Certification or Scarborough Fire Department local Fire Officer certified
- Must have a valid Maine EMT-P license
- Must have worked full time in the Scarborough Fire Department for 2 years
- Must be a certified Hazardous Materials Technician
- Must complete a training program on this position and responsibilities with the Operations Captain and/or Full Time Lieutenant while on duty and at no additional cost to the town.

The Acting Lieutenant shall be responsible for the duties outlined in SOP 1132 – Job Description Full Time Lieutenant, and SOP 1140 – Full Time Lieutenant Protocols.

The Acting Lieutenant shall have no authority other than what he/she already possesses in their full time position.

The Acting Lieutenant shall be compensated as outlined in article 20.4 of the current version of the Collective Bargaining Agreement.

The Fire Chief retains the discretion to remove members from the Acting Lieutenant eligibility list for poor performance.