



Scarborough Fire Department

Scarborough, Maine



Standard Operating Procedures

Book:	Organization
Chapter:	Forms, Records & Reports
Subject:	1591 – Juvenile Fire Safety Referral Form
Revision Date:	04/26/2010
Approved by:	<i>B. Michael Thurlow</i>

CUMBERLAND COUNTY FIRE CHIEFS’ JUVENILE FIRE SETTER INTERVENTION PROGRAM INTAKE/ REFERRAL QUESTIONNAIRE

CHILD’S NAME: _____ AGE _____ DOB ___/___/___

PARENT/GARDIAN NAME: _____ PHONE: (H)(W)(C) _____

ADDRESS: _____ CITY: _____

CALLER NAME: _____ PHONE NUMBER: _____

Circle most appropriate score for each item

1. **LOCATION OF FIRE(S):**
 INSIDE[5] / OUTSIDE[1] OCCUPIED BUILDING[5]/ OUT BUILDING[3] OTHER[1]

2. **EXTENT OF DAMAGE:**
 FIRE SPREAD >1 foot [5] FIRE SPREAD <1 foot [3] NONE[1]

3. **ITEM(S) DAMAGED:**
 RESIDING FAMILY MEMBERS [5] NON-RESIDING FAMILY MEMBERS [3] OTHER[1]

4. **INJURIES:**
 1ST DEGREE TO > 3 FINGERS [5] 1ST DEGREE TO < 3 FINGERS[3] NONE[1]

5. **PREVIOUS FIRES SET:**
 MORE THAN 1 [5] 1 [3] NONE[1]

SCORING GUIDE

UP TO 12 = REFERR TO INTERVENTION PROGRAM WITHIN 72 HOURS
 13 TO 21 = REFERR TO INTERVENTION PROGRAM WITHIN 24 HOURS
 OVER 22 = REFERR TO INTERVENTION PROGRAM IMMEDIATELY

See Back of form

ACTIONS TO BE TAKEN BY CALLER:

- Place all matches/ lighters in a secure/ locked location out of reach of children.
- Test the smoke alarms, if there are no smoke alarms, purchase & install them immediately.

REMINDERS TO CALL TAKERS:

- All personal injury fires must be investigated and reported to the State Fire Marshall's Office
- If an Intervention Specialist is being called for immediate action, it may be prudent to have a Fire and/ or Police Officer respond to the location to access the situation and determine if other actions may be necessary.
- The score is meant as a guideline, take action you feel is appropriate given the information you have received.

INTAKER: _____ DATE: _____ TIME: _____

REFERED TO: _____ DATE: _____ TIME: _____