

**Town of Scarborough  
Historic Preservation Implementation Committee  
Minutes for Tuesday, January 2, 2018 at 6:30 p.m.**

**Becky Delaware  
Sharman Kivatisky  
Will Rowan  
Craig Friedrich  
Jessica Holbrook**

**Jason Haskell  
Mark Tibbetts** arrived at 6:40 p.m.  
**Jay Chace Town Planner**

**1.) Election of Chair and Recording Clerk (to January 2019)**

Motion to move Craig as chair.

1<sup>st</sup> Becky  
2<sup>nd</sup> Sharman  
5 Yes, 0 No

Motion to move Jessica as clerk.

1<sup>st</sup> Sharman  
2<sup>nd</sup> Will  
5 Yes, 0 No

**2.) Meeting Dates (to January 2019)**

1st Tuesday in TMCF except July and August. Special meetings if and as needed.

To January 2019: Tuesday, February 6, March 6, April 3, May 1, June 5, September 4, October 2, November 6, December 4, and January 8 (2<sup>nd</sup> Tuesday as 1/1 is a holiday).

No meeting on July 3 and August 7.

Motion to accept Meeting dates

1<sup>st</sup> Becky  
2<sup>nd</sup> Sharman  
5 Yes, 0 No

**3.) Approval of Minutes for December 5, 2017.**

1<sup>st</sup> Becky  
2<sup>nd</sup> Sharman  
5 Yes, 0 No

**4.) Redevelopment of 450 County Rd.**

Jay provided an overview of the Planning Board process and why this property triggers site plan review. Jay noted the property has finished the Zoning Board approval processes. The property owner Mark Tibbetts and Jason Haskell the project engineer, shared a concept design for the property. Mark also reported on the future use and functionality of the buildings. He noted that both buildings are to be maintained and the church restored to the extent that building code can allow. Group discussion followed.

Group consensus that Craig will draft a letter of recommendation for the planning board and the committee will review it on the February 6th meeting.

**5.) Hunnewell House.**

Sharman reported she was unable to visit due to the weather.

**6.) Danish Village Arch.**

Craig noted that the monthly visitor reports the Danish Village Arch is in good standing.

**7.) Battle Of Moore Brook Memorial.**

Discussion postponed to the next meeting.

**8.) Outreach.**

Becky reported on recent activity on Facebook's YKYAFSW. Group discussion followed.

**9.) Southgate House.**

Jay Chace provided an update on the progress for the South Gate House. Group discussion followed.

Group consensus for Becky to write a letter of support, on behalf of the committee, for the nomination to the National Register of Historic Places.

**10.) Signage.**

Discussion postponed to the next meeting.

**11.) Cemeteries.**

Brief discussion and group consensus to resume in the spring when the weather clears.

**12.) School House.**

Brief discussion on the progress of the project and condition of the building.

**13.) Historic Property List.**

Discussion postponed to the next meeting.

**14.) Tasks for Next Meeting.**

Jessica-Site List

Becky-Moore Brooke/outreach/South Gate letter/pre-application letter for Beach Ridge School

Craig-Danish Arch/450 County Road letter

Sharman-Hunnewell House/Signs

Will-Oak hill picture/follow up with Tom on Beech Ridge School meeting.

**15.) Member Comments.**

Becky- Inquired about the potential for establishing a historic building preservation fund.

**16.) Adjournment at 8:42 p.m.**

1<sup>st</sup> Becky

2<sup>nd</sup> Sharman

5 Yes, 0 No