

**Town of Scarborough
Historic Preservation Implementation Committee
Minutes for Tuesday, February 5, 2019
6:30 p.m.**

**Craig Friedrich
Becky Delaware (Absent)
Will Rowan
Jean-Marie Caterina
Jay Chace (Town Planner)
Jessica Holbrook**

1.)Election of Chair and Recording Clerk.

Craig Friedrich nominated as Chair.

1st Will

2nd Jean-Marie

4 Yes, 0 No

Jessica Holbrook nominated as Recording Clerk.

1st Will

2nd Jean-Marie

4 Yes, 0 No

2.)Meeting Dates to January 2020.

Group discussion on meeting dates and time. Group consensus to change meeting time to 6:00 p.m. pending verification with Becky and with the town for availability.

1st Will

2nd Jean-Marie

4 Yes, 0 No

3.)Approval of Minutes for Tuesday, December 4, 2018.

1st Will

2nd Jessica

3 Yes, 0 No, 1 Abstain Jean-Marie

4.)Historic Property List.

Jessica provided a hand out detailing the committee's recommendations for changes to the property list. Group discussion followed. Group consensus that Jay will reach out to the property owners to notify them of the committee's recommendations and invite owners to meet with the HPIC.

5.)Hunnewell House.

Consensus to postpone to next meeting.

6.)Danish Village Arch.

Craig reported that the monthly visitor said the damage reported previously is no worse and the DVA is otherwise in good working order.

7.)Outreach.

Consensus to postpone to next meeting.

8.)Signage.

Consensus to postpone to next meeting.

9.)Comprehensive Plan.

Jay reported that the Long Range Planning Committee has finished compiling standing committee comments and community feedback. He also noted that he is currently working with Karen Martin from SEDCO to compile those into a working document to submit to council.

10.)School House.

Craig reported that the Historic Society has obtained a cost estimate for foundation as well as roof work. He noted the combined total was reported to be \$60,000. Group discussion followed.

11.)Tasks for Next Meeting.

Jessica- Site list, Biographies to Jay.

Craig- DVA, Follow up on 6:00 p.m. meeting time.

Jay- Letters to property owners.

Will- Comp Plan.

Jean-Marie- Site Visits, Explore Reserve Fund .

Becky-Hunnewell House, Outreach, Signs.

Everyone- School House.

12.)Member Comments.

None

13.)Adjournment at 8:04 p.m.

1st Jean-Marie

2nd Will

4 Yes, 0 No