

MINUTES

Members Present

Jean Marie Caterina
Cory Fellows
Allen Paul
Judy Roy
Susan Auglis
David Merrill
Rick Shinay

Staff

Barry Sheff, Woodard and Curran
Dan Bacon, Town Planner
Karen Martin, SEDCO
Karen Patterson, Recording Secretary

Facilities Planning Effort

Dan Bacon opened by introducing Barry Sheff from Woodard & Curran, who we are working with on the facilities planning effort. Dan informed the Members that this past Tuesday March 31, a meeting was held with Town Department Heads to collect information on department/facility needs. Dan went over a handout the members received containing needs gathered during Tuesday's meeting.

Dan went through the items on the list with a timeframe of "short term 1-5 years". Those items included the public safety building, library, town hall, IT, SEDCO, an ice rink & community services.

Members discussed potential space use, potential land for buildings and identifying common needs across all departments. They also discussed relocating departments, such as SEDCO in the Town Hall and School Department into one of the schools.

Dan continued with the items on the list that had a time frame of medium to long term. Those items included fire station expansions and possible ball fields.

Mr. Sheff discussed the possibility of a public survey. There currently is no survey ready to go and it is still in the conceptual stage. Mr. Sheff explained phrasing of the questions is important as well as subject matter.

Food Processing and Small Batch Zoning

Dan went over the updated language in the draft amendment. Dan discussed the Higgins Properties and the current zoning of B3 verses what is allowed for in the HP district. Dan went over the differences between B3 and HP zones.

Karen Martin with SEDCO mentioned that the Dunham Group asked their agents what they are seeing a need for as well as whether food processing facilities should be separated from office type development. Industrial locations seem to be more marketable at this time and that it is preferable to have separation between office and processing. Committee members discussed the possibility of a more limited area designated for food processing along the parkway at the southern end, and then to monitor how well it does before zoning the entire HP district.

Next meeting is April 24th @ 8 am in the Council Chambers B. Joint meeting with Higgins Beach Association.