

MINUTES

Members Present

Allen Paul
Rick Shinay
Judy Roy
Susan Auglis
Cory Fellows

Staff

Dan Bacon, Town Planner
Karen Martin, SEDCO
Karen Patterson, Recording Secretary

1. Approval of Minutes (September 9, 2016)

Mrs. Roy made a motion to approve the September 9, 2016 minutes; Ms. Auglis seconded the motion. Vote was 4-0-1; Mr. Fellows abstained.

2. Comprehensive Plan Process Update

Mr. Bacon informed the committee that the RFQ (Request for Qualifications) has been advertised starting Monday October 3, 2016. Mr. Bacon explained that the deadline for the RFQ's is the end of October and reviewed in November. The goal is to have a consultant by December.

Mr. Bacon explained his October 4, 2016 memo that he sent out. Mr. Bacon spoke about the contemporary, systems based plan compared to a traditional plan. Mr. Bacon stated a contemporary plan gets away from a narrative component and is easier to navigate compared to a traditional plan. Mr. Bacon used the Londonderry, NH and Burlington, VT plans as examples of contemporary plans. Committee members stated that they found the NH and VT plans attractive and easy to navigate.

Ms. Auglis stated the future land use plan will be a big part of the comprehensive plan.

Mr. Shinay suggested the State statute on comprehensive plans be distributed to the committee members for review. Ms. Martin stated she would email it out to the committee.

Mr. Bacon stated that this comprehensive plan will consist of a new format and that will allow for creativity in its appearance.

3. STAR Communities – Innovation and Process Section

Mr. Bacon stated that the STAR Community will be used to create a baseline, better categorize sections, determine what applies to which committees and determine what data we have and what data we need. Mr. Bacon stated that joint committee meetings will be held to bring other committees up to speed on the Comprehensive Plan process and the role they will have in it. Mr. Bacon stated that the Star Communities will kick off with a presentation to the Council and then speak with the other committees.

Mr. Fellows stated STAR Community is a good concept to draw from.

Mrs. Roy stated the STAR Community will provide fluidity in the process.

Mr. Bacon stated that at the next meeting he anticipates an update on where we are in the process of hiring a consultant, have STAR mapped out for committees and what is expected from them.

4. Public Comment

There was no public comment.

Next meeting scheduled for November 4, 2016.