

MINUTES

Members Present

Susan Auglis
Cory Fellows
Rick Shinay
Judy Roy
Allen Paul
Jean-Marie Caterina
Chris Caiazzo

Staff

Karen Martin, SEDCO
Jay Chace, Town Planner
Jamel Torres, Assistant Planner
Karen Patterson, Recording Secretary

Present

Grant McPherson, Scarborough Leader, Steve Hanly, Larry Hartwell

1. Approval of Minutes from March 9, 2018

Allen Paul moved to approve the March 9, 2018 minutes, Judy Roy seconded the motion. Vote was unanimous 6-0.

2. Comprehensive Plan Updates

a. Discussion of process for reviewing draft components

Mr. Chace stated that the committee should be thinking through what their process will be for reviewing the draft components as they are received. Mr. Chace explained that the draft components will be made available on the website and relayed out to the committee it relates too.

Mr. Caiazzo suggested regular milestone updates be provided to the Council. Mr. Caiazzo suggested a memo or workshop.

Ms. Roy was in favor of the web postings and suggested the committee do meetings within the community.

Ms. Auglis seconded Ms. Roy's comment and stated it is a great opportunity to provide clarity.

Mr. Paul stated that the timing of the meetings will be important since time is compressed.

Ms. Roy suggested a meeting after each draft component so that questions can be addressed and not pile up.

Mr. Caiazzo suggested allowing for the first ½ hour of regularly schedule meetings be for public comment.

Committee members were more in favor of holding a separate meeting to address Comp Plan draft components.

Mr. Allen was in favor of a monthly comp plan meeting, allowing other items to be addressed during the regularly scheduled meeting.

Ms. Martin stated that a set, monthly date and time would be easier for scheduling purposes.

Mr. Shinay suggested that it be in one location though he appreciated the idea of taking it the community. Mr. Shinay stated it would be easier on the public if it was consistent.

Ms. Roy stated she received a letter from Richard Harvey and that the meetings could help the public to understand the process and comp plan better.

Ms. Auglis stated reaching out to the Scarborough Leader would be helpful.

The committee agreed that a consistent date and time over the next few months should work.

Staff agreed to find a suitable time and location for a monthly committee meeting related to the Comp Plan review.

c. Introduction of draft “Plan Framework”

Mr. Chace explained that the draft is organized around 8 land use types. Mr. Chace asked for high level feedback on whether the types are the right ones, is there anything missing and overall understanding.

Ms. Caterina had concerns that there was no focus on North Scarborough or the traffic issues in that area.

Ms. Auglis stated that the hamlet talks to the town’s communities, but could be expanded.

Mr. Chace reminded the committee that the consultants were charged with specifically looking at growth in the Dunstan area and Oak Hill area. Mr. Chace stated that most community members experience the hamlets and wants to make sure they are given the proper attention.

Ms. Auglis stated that should be made to the public as well, that the focus is on those two areas, however the hamlets will be looked at as well.

Ms. Martin stated that the hamlets should be clearly shown on the legend.

Mr. Chace stated that the draft being reviewed is not the entire Comp Plan, it is the future land use framework. Mr. Chace explained that all the pieces/ drafts will be woven together to make up the Comp Plan. Mr. Chace stated generally the consensus is good on what the committee is reviewing and asked if there were any items that needed changing.

The committee was comfortable with the overall approach and organization of the draft plan framework.

d. Introduction of draft “Supporting Infrastructure: Transportation”

Ms. Auglis stated that it is interesting that transportation was chosen first as it is one of the most complex issues. Ms. Auglis thought the overall approach was great with the recognition of connectivity and interconnectivity, history and patterns of streets and shows there is room for future development. Ms. Auglis stated the history portion was too long.

Mr. Fellows stated there were obvious critical and counter intuitive findings in the documents and explained the challenges should be highlighted at the beginning of the document.

Mr. Caiazzo explained that the Transportation Committee will be digging in and polishing the information, however some history should be acknowledged.

Mr. Chace asked if any key elements were missing in document and is there enough or too much information on any key elements.

Ms. Auglis stated that mass transportation should be encouraged and show how that would look.

Mr. Caiazzo stated that the Transportation Committee is currently looking at bus routes, where to locate bus stops, what do we have now and what do we need.

Mr. Chace stated that density information is required to determine what a viable transit is and create a road map.

Mr. Fellows stated that change and growth needs to be recognized and prepared for, so it is important that it is clear.

Mr. Torres stated that the Eastern Trail provides a transit for non-motorist and that there is grant funding available to pay for connection to South Portland and points north.

Mr. Fellows stated it is important to recognize which roads are state controlled and which are town controlled and clarify their roles. Mr. Fellows stated there is a role that transcends the town that should in the Comp Plan.

b. Update on R.O.I. analysis

Mr. Chace stated there was not a lot to update previous meeting. Mr. Chace stated that the consultants are putting the final touches on the software and will provide a model tool to use. Mr. Chace stated the model will be arranged to show and see what could happen.

Ms. Martin stated it will allow scenarios to be run and possible used in the Comp Plan.

3. Public Comment

Mr. Chace reminded the committee of the email they received from Steve Hanly.

Ms. Roy reminded the committee of the letter she handed out to them from Richard Harvey.

Larry Hartwell, asked the committee "What is a town center and where would it be?"

Ms. Auglis stated that they are starting to define that and will need input and it hasn't yet been defined.

Mr. Fellows stated that it could be perceived differently by everyone.

4. Next Committee Meeting(s)

Mr. Chace stated that the next meeting will be held Friday April 6th at the Library. Mr. Chace explained that once the additional monthly evening meeting has been set, the members will be notified.