

**MINUTES**

Members Present

Susan Auglis  
Rick Shinay  
Dave Merrill  
Judy Roy  
Allen Paul  
Chris Caiazzo  
Jean Marie Caterina

Staff

Karen Martin, SEDCO  
Jay Chace, Town Planner  
Karen Patterson, Recording Secretary

Present

Steve Hanly  
Carol Davis  
Larry Hartwell

**I. Approval of Minutes from April 6 and April 26, 2018**

Mr. Merrill made a motion to approve the minutes from April 6, 2018; Ms. Auglis seconded the motion. Vote was unanimous 5-0. Mr. Merrill made a motion to approve the minutes from April 26, 2018; Ms. Auglis seconded the motion. Vote was unanimous 5-0.

**II. Comprehensive Plan Updates**

**a. Introduction of draft "Baseline Infrastructure"**

Mr. Chace informed the committee that the draft contained information pertaining to the school, police, fire, public works, community services, sanitary district and the Town Engineer. Mr. Chace stated he forwarded the document to those departments for review and feedback. Mr. Chace stated he did receive feedback around language to use as well as actual numbers on certain items. Mr. Chace stated other feedback was on the Maine Water District and that it serves the Pine Point area, yet it is not mentioned. Mr. Chace stated the Fire Chief thought emphasis on coordination opportunities and cost sharing we are currently active with.

Mr. Paul stated the information provided appeared to be existing information and questioned if the information and numbers provided have been fully vetted.

Mr. Chace explained that the information provided is a snapshot of where the town is at right now and each respective department was provided the information for review.

Mr. Caiazzo noted that the information talks about the infrastructures regarding sewer and water and questioned if it should include wells and septic's as it is a significant portion of the town. Mr. Caiazzo

questioned if it was an area for opportunity. Mr. Caiazzo questioned if this presents any challenges with only providing surface level information.

Mr. Chace informed the committee that under Parks, it references a multi-purpose community center as being a need. Mr. Chace noted that this was often heard throughout the Planapalooza. Mr. Chace explained other needs are embedded in the document as well.

Ms. Martin questioned if the Library should be included where healthcare facilities was. Ms. Martin thought the library fit better than healthcare.

Ms. Catherine questioned if it should be expanded to include other organizations.

Mr. Chace stated this is only a snap shot of the facilities.

Ms. Martin stated health care should be separate. Ms. Martin suggested a Healthy Communities chapter to include other town organizations.

Mr. Chace clarified that the committee thought healthcare should be separate and that an additional chapter should be made as a catch all for town organizations.

Mr. Shinay thought the document was not consistent with what it was trying to convey.

#### **b. Introduction of draft "Revenue"**

Mr. Chace stated he passed this section onto Mr. Hall, Ms. Crockett and Ms. Porter for review. Mr. Chace informed the committee that Ms. Porter provided updated information to be used.

Mr. Caiazzo stated that the Senior Property Tax Credit should be recognized in this section.

Mr. Merrill noted it was interesting to see the various programs all together in a summary.

Ms. Catherine noted a grammatical error and stated that under the TIFS program, affordable housing should be mentioned.

#### **c. Introduction of draft "Economic Development Policies" (if drafted)**

Ms. Martin introduced this section for the committee. Ms. Martin stated this document high lights pieces of the plan. Ms. Martin provide an overview of the document.

Ms. Catherine questioned if housing belong under this section.

Mr. Caiazzo had concerns that there was no hard numbers to support the information and asked to see some demographics. Mr. Caiazzo stated it should objective not subjective.

Ms. Martin noted that there will be a lot of interweaving of the materials throughout the Comprehensive Plan.

#### **d. Introduction of draft "Public Engagement" (if drafted)**

Mr. Chace reminded the committee of the Comprehensive Plan process and public engagement that has occurred and is still occurring.

Committee members suggested updates be added to the Town Newsletter.

### **III. Public Comment**

Carol Davis, Littlefield Lane asked the committee to consider adding more protection to the natural resources on private lands.

### **IV. Next Committee meeting(s)**

- a. June 1, 8 AM, Chambers A
- b. June 28, 6 PM, Library