

MINUTES
COUNCIL FINANCE COMMITTEE MEETING
TUESDAY, APRIL 1, 2014
9:00 A.M. – Municipal Building / Council Chamber A

- 1. Call to Order.** J. Holbrook, Finance Chair, called the meeting to order at 9:00 a.m.
- 2. Those Present.** Finance Committee Members present – E. Blaise, W. Donovan, and J. Holbrook; Others present were Thomas Hall, Town Manager, various Department Administrators and other staff.
- 3. Approval of Minutes.** Motion by E. Blaise, seconded by W. Donovan, to move approval to accept the minutes of March 18, 2014, Finance Committee meeting.
Vote – 3 Yeas
- 4. Discussion Items.**
 - a. 9:00 a.m. to 9:40 a.m. – Public Safety, Fire, and EMS, budgets and capital projects (projects/equipment) were presented by Chief Thurlow and discussed. No changes directed.
 - b. 9:40 a.m. to 10:45 a.m. – Public Safety, Police budgets and capital projects (projects/equipment) were presented by Chief Moulton and discussed. No changes directed.
 - The Finance Committee requested the Police Department provide additional information on the request for an additional SRO position for the Wentworth School. The information requested is how other districts provide these services to students of this age also which other districts have a dedicated full-time SRO for grades 3 through 5.
 - The Finance Committee requested the Police Department provide additional information on the use of the Animal Refuge League – statistics as to how often does the Town utilizes the services of the League annually?
 - c. 10:45 a.m. to 11:15 a.m. – Planning Department, budget and capital projects (projects/equipment) were presented by Dan Bacon and discussed. No changes directed.
 - The Finance Committee requested the Planning Department provide statistics from surrounding communities as to which communities charge a fee for a heating appliance permit.
 - d. 11:15 a.m. to 11:30 a.m. - Assessing Department, budget and capital projects was presented by William Healey and discussed. No changes directed.
 - After a discussion of Capital equipment and projects the Finance Committee requested the Town Manager review the pertinent section of the Charter (see Section.

907) relating to Voter Referendum for Bond Issues and what items would need to go out for Voter Referendum.

J. Holbrook, Chair moved the review of the Finance Department budget to the April 8th meeting due to the current meeting running over the allotted time.

6. Future Agenda Items.

. Budget Review Departments – Finance, Public Works, Library, SEDCO & Administration

7. Adjourn. Motion by E. Blaise seconded by W. Donovan, to adjourn at 11:30 a.m.
Vote – 3 Yeas

Respectfully Submitted,

Colette A. Mathieson
Recording Secretary