

MINUTES
COUNCIL FINANCE COMMITTEE MEETING
TUESDAY, APRIL 22, 2014
9:00 A.M. Municipal Building / Council Chamber A

- 1. Call to Order.** J Holbrook, Finance Chair, called the meeting to order at 9:00 a.m.
- 2. Those Present.** Finance Committee Members present – Edward Blaise, William Donovan, and J Holbrook; also present were Thomas Hall, Town Manager, Ruth Porter, Finance Director and various Department Administrators.
- 3. Approval of Minutes.** Motion by E. Blaise seconded by W. Donovan, to move approval to accept the minutes of April 15, 2014 Finance Committee meeting. Vote – 3 Yeas.
- 4. Final Discussion and Review of Budget Recommendations:**

J. Holbrook, Finance Chair stated that the purpose of the meeting was to review the FY2015 Budget and adjustments as recommended by the Town Manager and to recommend any other adjustments deemed necessary.

The Town Manager gave a brief overview and updated listing of all proposed budget adjustments to the original proposed FY2015 Municipal and School operating budgets. The Town Manager proposed an adjustment of \$104,710 to the Municipal proposed FY2015 Budget. The School Finance Committee proposed an adjustment of \$467,680 to the proposed School FY2015 Budget for a Net Municipal and School budget change of \$572,390.

FY 2015 – Recommended Changes

Town Expenditures:

Description	Proposed Total	Adjustment	F.C. Changes Total
Public Works:			
Part Time Payroll (Operations)	10,000	(5,000)	5,000
Overtime (Vehicle Maintenance)	30,000	(9,000)	21,000
Police:			
Proposed Positions (Communications)	174,010	(58,002)	116,008
Proposed Position (Patrol)	19,105	(19,105)	0
PT Pay Reserves	6,500	9,208	15,708
Library:			
Utilities	32,575	(4,200)	28,660
Information Systems	40,200	<u>(10,000)</u>	30,200
Total		(\$104,710)	

Revenues:

Town Revenues:

Description	Proposed Total	Adjustment	F.C. Changes Total
Police:			
OOB Personnel Reimbursements	203,985	(76,495)	127,490
Community Services:			
Beach Parking Revenue	241,271	5,000	246,271
State:			
Revenue Sharing	722,042	<u>14,116</u>	736,158
Total		(57,379)	

School Expenditures:

Description	Proposed Total	Adjustment	Recommended Total
School:			
Per School Finance	45,082,414	<u>(467,680)</u>	44,614,734
Total		(\$467,680)	

Net Budget Change (\$572,390)

Councilor Blaise, inquired as to the necessity of several items that the Fire Department currently owns and whether the items are really needed.

- (1) Fire Department Canteen Truck
- (2) Fire Department 1 inflatable transport & 1 21' Boston Whaler.

Chief Thurlow provided detailed information on the history and what the canteen truck does for the Fire Department and how many calls it may assist with in the run of a year.

Councilor Blaise also inquired as to how many paid officers that the Police Department has on loan to outside agencies?

Chief Moulton provided detailed information that there was one officer on loan to another agency HIDTA. Chief Moulton stated that the Town of Scarborough became part of the task force in 2002 in that time \$400,000 has come back to the Town as part of drug seizures and arrests. In that time there have been 352 arrests and 17 million dollars of drugs taken off the streets. The Chief stated that the Town can be proud of the part it has played in taking drugs and criminals off the streets by being part of the task force.

Motion by J. Holbrook, seconded by W. Donovan, to move approval of the recommended adjustment to the Administration FY2015 budget to reinstate allocations to outside agencies as recommended by \$50,000.

Motion passed: Vote – 3 Yeas.

Motion by J. Holbrook, seconded by E. Blaise, to move approval of the recommended adjustment to the Library FY2015 budget to remove the proposed full time Adult Services position, to reduce the funding as recommended by (\$14,265 quarter year funding).

Motion passed: Vote – 3 Yeas.

Motion by E. Blaise, seconded by W. Donovan, to move approval of the recommended adjustment to the Fire Department budget to remove the proposed full time (4) Fire Suppression positions, to reduce the funding as recommended by (\$65,990 quarter year funding).

Motion passed: Vote – 2 Yeas, 1 Nay.

Motion by W. Donovan, seconded by J. Holbrook, to move approval of the recommended adjustment to the Police Department FY2015 Budget to remove the proposed full time School Resource Officer position, to reduce the funding as recommended by (\$72,420).

Motion passed: Vote – 3 Yeas.

Motion by J. Holbrook, seconded by E. Blaise to move to accept and bring forth to the Town Council the recommendations and adjustments to the FY2015 Budget by the Town Manager pertaining to the Municipal Budget only.

Motion passed: Vote – 3 Yeas.

J. Holbrook, Chair stated that at this time there will be no motion on the School Budget as it is still fluid and moving. As the School's budget is a work in progress it would be better to bring the final School Budget to the full council.

Motion by E. Blaise to sell the Fire Department Canteen Truck and use the funds for other Town needs.
Motion failed due to no a second.

It was recommended that the Fire Chief review and evaluate the efficiency of the program pertaining to the Fire Department Canteen Truck.

Without objection, Chairman Holbrook, recessed the meeting at 11:25 a.m. The meeting was reconvened at 11:30 a.m.

J. Holbrook, Chair stated that the Finance Committee will bring forth the recommended adjustments to the FY2015 Budget to the full Town Council for approval or further adjustments.

Chairman Holbrook along with other members of the Finance Committee expressed appreciation to the Town Manager, the Finance Director, Department Heads, and School Department for the hard work that has gone into the budget process.

Future Meeting Dates & Times:

- Wednesday, April 30, 2014 @ 7:00 P.M.
(Budget Workshop & Review)
- Wednesday, May 7, 2014 @ 7:00 P.M.
(Budget Final Reading & Review)
- Tuesday, May 13, 2014 School Validation Vote

5. Adjourn. Motion by E. Blaise, seconded by W. Donovan, to adjourn at 12:20 p.m.
Vote – 3 Yeas.

Colette A. Mathieson
Recording Secretary