

**MINUTES**  
**COUNCIL FINANCE COMMITTEE MEETING**  
**TUESDAY, APRIL 14, 2015**  
**4:00 P.M. – Municipal Building / Council Chamber A**

1. **Call to Order.** S. Babine, Finance Chair, called the meeting to order at 4:00 p.m.
2. **Those Present.** Finance Committee Members present – Shawn. Babine, Finance Chair, William Donovan, and Peter Hayes; Others present were Thomas Hall, Town Manager, also present various Town & School Administrators and other staff.
3. **Discussion Items.**
  - a. 4:00 p.m. to 5:10 p.m. – School Department, School budgets and capital projects (projects/equipment) were presented by G. Entwistle, Superintendent and discussed. No changes directed.
    - K. Bolton of the School Department provided a new expenditure summary sheet for the School Department budget with new figures. The summary sheet indicated an adjustment decrease in expenditures to the school budget down to 3.73% with a reduction of \$1,122,414.
    - W. Donovan inquired what an explanation of the technology refresh program was and how it refers to this budget. K. Bolton of the School Department stated that the technology refresh is normally replacing computers or technology that needs to be upgraded at the different schools. As a rule the refresh costs \$500,000 yearly in this budget the technology refresh would be for the high school for the 1 to 1 laptops at a cost of \$866,000. Typically the \$500,000 is in the operating budget so the crease to \$866,000 is due to 4 grades to change out instead of the usual 3 grades per year.
    - P. Hayes inquired of the million dollar increase in wages what % is bargained through negotiations and what % is not bargained. K. Bolton stated that less than 10% is not a bargained unit.
  - b. 5:10 p.m. to 5:25 p.m. – Public Library, budgets and capital projects (projects/equipment) were presented by N. Crowell, Director and discussed. No changes directed.
    - N. Crowell, of the Library stated that there had been an omission of revenues which should be in the amount of \$97,900 making the total budget for the Library \$1,015,819.
    - W. Donovan, inquired if the Library does any kind of benchmarking to compare Scarborough’s Library to Libraries in other communities. W. Donovan thought it would be helpful to see how our Library compared to others in surrounding communities.
  - c. 5:25 p.m. to 5:40 p.m. – SEDCO, budget were presented by Karen Martin, Director and discussed. No changes directed.
    - K. Martin, Director, stated that this year (2015) SEDCO has been in operation for 30 years. The Director took the opportunity to inform the committee that SEDCO had secured a regional grant of \$50,000 from the Maine International Trade Center in

over two years it would be \$100,000. Through the grant we can assist existing companies to look for international companies to do trade with and as well as to seek companies to bring to Scarborough.

- d. 5:40 p.m. to 6:05 p.m. – Finance budget and capital projects was presented by Ruth Porter and discussed. No changes directed.

■ R. Porter informed the committee that revenues generated from Excise were increased by 4.8% due to the increased purchase of vehicles by taxpayers.

- e. 6:05 p.m. to 6:10 p.m. – Assessing budget and capital projects was presented by Thomas Hall and discussed. No changes directed.

■ T. Hall informed the committee that on April 15, 2015 the Town Council would be voting on the proposed shared assessor's position with Cape Elizabeth. The other two full time positions in Assessing will stay the same.

## **5. Future Meetings & Agenda Items.**

The next meeting will be on Tuesday, April 22, 2015 at 4:00 p.m.

- . Budget Review Departments – Community Services, Administration, & Public Works

## **6. Public Comment.** None

- 7. Adjourn.** Motion by P. Hayes seconded by W. Donovan to adjourn at 6:15 p.m.  
Vote –

Respectfully Submitted,

Colette A. Mathieson  
Recording Secretary