

**MINUTES**  
**COUNCIL FINANCE COMMITTEE MEETING**  
**WEDNESDAY, MAY 13, 2015**  
**4:30 A.M. Municipal Building / Council Chamber A**

**1. Call to Order.** S. Babine, Finance Chair, called the meeting to order at 4:30 a.m.

**2. Those Present.** Finance Committee Members present – Shawn Babine, Finance Chair, William Donovan, and Peter Hayes; others present were Thomas Hall, Town Manager, also present various Town/School Administrators and other staff.

**3. Discussion: Review Town Budget Changes:**

S. Babine, Finance Chair stated that the purpose of the meeting was to review the Town FY2016 Budget and adjustments that were made at the last meeting also to review Outside Agency Requests and recommendations for the School Budget to be passed on to the Town Council.

The Town Manager gave a brief overview and update of all budget adjustments that had been made to the original proposed FY2016 Municipal Budget. The Town Manager stated that to date the adjustments totaled a \$339,306 increase to the Municipal proposed FY2016 Budget. Also in collaboration with the School Department coming later for discussion are some positive reductions to the current School FY 2016 Budget.

Motion by S. Babine, seconded by P. Hayes, to move approval of the adjusted Municipal FY2016 Budget as recommended in the amount of \$17,496,601 and move on to the Town Council for approval.  
Motion Withdrawn:

Move to amend the motion by W. Donovan seconded by S. Babine, to reduce the Municipal Budget in the amount of \$50,000 from the Fire Department Rescue budget.  
Motion passed: Vote – 3 Yeas.

Motion by S. Babine, seconded by W. Donovan to move approval of the adjusted Municipal FY2016 Budget as recommended in the amount of \$17,446,601 and move on to the Town Council for approval.  
Motion passed: 2Yeas, 1 Nay.

Motion by P. Hayes, seconded by S. Babine to decrease the Net Town FY2016 Budget as recommended in the amount of \$225,000.  
Motion failed: 1 Yea, 2 Nays.

Motion by S. Babine, seconded by W. Donovan to move approval of the adjusted School FY2016 Budget as recommend in the amount of \$39,172,589 less the school CIP.  
Motion passed: 2 Yeas, 1 Nay.

Move to amend the motion by W. Donovan, seconded by S. Babine to reduce the School FY2016 Budget as recommended in the amount of \$90,092.  
Motion passed: 2 Yeas, 1 Nay

Move to amend the motion by P. Hayes, seconded by S. Babine to reduce the School FY2016 Budget as recommended in the amount of \$500,000.  
Motion failed: 1 Yea, 2 Nays.

Motion by S. Babine, seconded by W. Donovan to move approval of the adjusted School FY2016 CIP Budget as recommended in the amount of \$348,728.

Motion withdraw:

Motion by S. Babine, seconded by W. Donovan to move approval of the adjusted School FY2016 CIP Budget as recommended in the amount of \$1,413,451.

Motion passed: Vote 2 Yeas, 1 Nay

Move to amend the motion by S. Babine, seconded by W. Donovan to reduce the School FY2016 CIP Budget as recommended in the amount of \$75,000.

Motion passed: Vote 3 Yeas.

Motion by S. Babine, seconded by W. Donovan to move approval of the adjusted School FY2016 Revenue Budget as recommended in the amount of \$1,064,723.

Motion passed: Vote 3 Yeas.

<b>Finance Committee Recommended Municipal Changes:</b>			
<b>Municipal</b>	<b>As Proposed</b>	<b>Fin Comm Changes</b>	<b>New Proposed</b>
<b><u>Revenue Adjustments:</u></b>			
Increase Excise Revenues	4,625,000.00	\$ 75,000	4,700,000
Decrease Police Cops Fast	94,623	(54,623)	40,000
Increase Beach Revenues	275,000	50,000	325,000
Increase State Revenue Sharing	736,158	44,762	780,920
Decrease Lease Revenues (Cap Proj)	16,500	(16,500)	-
Holmes Rd/Payne Rd Intersection (Reserves not Bonding)	110,000	-	110,000
Increase Premium Carryforward Town	676,874	160,217	837,091
Decrease Pay as you Throw Revenues	400,625	(400,625)	-
Decrease Bond Proceeds (for Reval)	439,500	(439,500)	-
Increase CIP Sale of Loader	-	65,000	65,000
Increase CIP Revenues (Pleasant Hill Rd) State Reimb	-	500,000	500,000
			-
<b>Total Revenue Adjustments</b>	<b>7,374,280</b>	<b>(16,269)</b>	<b>7,358,011</b>
<b><u>Expenditure Adjustments:</u></b>			
Increase Legal Fees	80,000	25,000	105,000
Increase Library 2% COLA	-	14,719	14,719
Decrease Municipal Building Electricity	27,244	(17,244)	10,000
Decrease Comm Services Capital Proj Security System	16,500	(16,500)	-
Increase Fire Dept Rescue Budget (start 4-1-2016)	1,706,301	50,000	1,756,301
Increase ecomaine Tipping Fees	240,990	139,358	380,348
Increase Debt Interest Town	153,013	7,204	160,217
Decrease Senior Citizen Tax Relief	130,000	(55,000)	75,000
Decrease Revaluation (move to F/Y 2017)	439,500	(439,500)	-
Increase CIP Equip New Loader	175,000	65,000	240,000
Increase Pleasant Hill CIP Road Improve	700,000	500,000	1,200,000
	-	-	-
<b>Total Expenditure Adjustments</b>	<b>3,668,548</b>	<b>273,037</b>	<b>3,941,585</b>
<b>Total Revenue Reduction</b>		<b>16,269</b>	
<b>Total Expenditure Increase</b>		<b>273,037</b>	
<b>Total Change</b>		<b>289,306</b>	

**Finance Committee Recommended Education Changes:**

<b>School Department</b>	<b><u>As Proposed</u></b>	<b><u>Fin Comm Changes</u></b>	<b><u>New Proposed</u></b>
<b><u>Revenue Adjustments:</u></b>			
Increase Bond Premium Revenue School	-	24,390	24,390
Increase Use of School Fund Balance	200,000	225,000	425,000
Decrease Bond Proceeds (1:1 computers)	1,182,298	(117,575)	1,064,723
<b>Total Revenue Adjustments</b>	<b>1,382,298</b>	<b>131,815</b>	<b>1,514,113</b>
<b><u>Expenditure Adjustments:</u></b>			
Sch Fin Comm Decrease School Budget	45,000,490	(1,122,414)	43,878,076
Sch Fin Comm Decrease Charter Schools		(269,000)	
Sch Fin Comm Decrease School Budget Food Serv	1,533,002	(37,434)	1,495,568
Sch Fin Comm Decrease School Budget Adult Ed	185,771	(4,219)	181,552
Increase Debt Interest School (Finalized)	-	5,772	5,772
Decrease School Budget	-	(90,092)	(90,092)
Decrease School Capital (1:1 computing HS)	866,050	(117,575)	748,475
Decrease School IT Capital	75,000	(75,000)	-
<b>Total Expenditure Adjustments</b>	<b>47,660,313</b>	<b>(1,709,962)</b>	<b>46,219,351</b>
Total Revenue Increase		(131,815)	
Total Expenditure Decrease		(1,709,962)	
<b>Total Change</b>		<b>(1,841,777)</b>	
Town Increase		289,306	
School Reduction		(1,841,777)	
<b>Total School and Town Change</b>		<b>(1,552,471)</b>	

**4. Discussion: Use of Fund Balance**

S. Babine, Chair stated that unless members of the Finance Committee objected he would like to reserve discussion on the use of Fund Balance for a full Town Council discussion. There were no objections from the Finance Committee members.

**5. Public Comment: None**

**6. Adjourn.** Motion by P. Hayes seconded by W. Donovan to adjourn at 6:10 p.m.  
Vote – 3 Yeas

Colette A. Mathieson  
Recording Secretary