

MINUTES
COUNCIL FINANCE COMMITTEE MEETING
MONDAY, MAY 1, 2017
6:02 P.M. – Municipal Building / Council Chamber A

1. Call to Order. P. Hayes, Finance Chair, called the meeting to order at 6:02 p.m.
2. **Those Present.** Finance Committee Members present – S. Babine, C. Caiazzo, and P. Hayes; Council Members present were Katy Foley & Will Rowan also present were Thomas Hall, Town Manager and various Department Administrators and the Public.
3. Approval of Minutes. Motion by Shawn Babine, seconded by Chris Caiazzo, to move approval to accept the minutes of April 21, 2017, Finance Committee meeting.
Motion passed: Vote – 3 Yeas
4. **Discussion Items.**
 - a. 6:02 p.m. to 6:29 p.m. – Police Department budgets and capital projects (projects/equipment) were presented by Robert Moulton, Police Chief and discussed. No changes directed.
 - b. 6:29 p.m. to 6:52 p.m. – Fire Department, budget was presented by Michael Thurlow, Fire Chief, and discussed. No changes directed.
 - c. 6:52 p.m. to 7:19 p.m. – Community Services Department, budget was presented by Todd Souza, Director & and discussed. No changes directed.
 - d. 7:19 p.m. to 7:31 p.m. – Executive Department, budget was presented by Thomas Hall, Town Manager, and discussed. No changes directed.

Without objection, Chairman Hayes recessed the meeting at 7:31 p.m. The meeting was reconvened at 7:37 p.m.

5. General Budget Discussion.

- a. T. Hall, Town Manager, presented recommendations for adjustments to the Town's FY18 municipal budget, for consideration in the amount of \$227,369 bringing the total Municipal adjustment to \$687,009 as of May 1, 2017.

T. Hall Town Manager stated that on April 27, 2017, the Town and School were given a further charge to reduce the total budget by \$250,000. The Town's share of this adjustment will be to further reduce the municipal budget by \$85,000 and the School's share to reduce the school budget by \$165,000.

May 4, 2017, at the Finance Committee's final budget review the Town Manager and the Superintendent will present the final recommended budget adjustments to the Finance Committee for approval.

C. Caiazzo stated that he appreciates the effort to reduce the budget and the challenge involved. At the end of the day it will be a budget that no one will like but hopefully can support.

- b. T. Hall, Town Manager stated that at the last Town Council meeting of April 19, 2017 a bond order was on the agenda containing a fuel station for public works. Luckily a resident, actually caught what everyone else missed that the amount needed to go out for voter approval.

The Town Manager, recommended removing the fuel station from the Bond Order that was approved at first reading on April 19, 2017, by the Town Council and recommended that a Special Municipal Referendum Election be held on June 13, 2107 at the same time as the School budget vote is held. The reality of the situation is the Town will be under the DEP mandate and ultimately must comply to change out these tanks. The reality is if it fails the Town will need to find money to fund this project. The Town Manager suggested “let’s go to the voters first to follow the charter”.

Motion by S. Babine, seconded by C. Caiazzo, to move approval of the recommendation to remove the fueling Station from the Bond Order that was approved at first reading on April 19, 2017, by the Town Council and recommend that a Special Municipal Referendum Election be held on June 13, 2017, on this item subject to Town Council review and approval. Motion Passed: 3 Yeas.

6. Future Agenda Items.

The next meeting will be on Thursday, May 4, 2017 at 6:00 p.m.

- . Final Budget Recommendations

7. Public Comment.

Larry Hartwell - Purrington Drive, stated that he felt that the recommendation to take the fueling station project out of the bond order and send it out to vote was the right thing to do. The work is scheduled to begin in May, I support the project 100% as it was a simple error and oversight so let’s do the right thing and move on.

Mr. Hartwell suggested that the Finance Committee support the Library’s budget request of making a part-time position a full time one and also add in the funding for the \$150,000 in CIP for consultant and engineering costs.

Mr. Hartwell stated that adjustments that were done to the school budget was moving funds out of operational items into their CIP budget. The town budget is being torn apart so the Schools should do some cuts as well.

- 8. Adjourn.** Motion by S. Babine seconded by C. Caiazzo, to adjourn at 8:05 p.m.
Vote – 3 Yeas.

Respectfully Submitted,

Colette A. Mathieson
Recording Secretary