

**MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 20, 2016
REGULAR MEETING – 5:15 P.M.**

Item 1. Call to Order. Chairman Donovan called the regular meeting of the Scarborough Town Council to order at 5:15 p.m.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Roll was called by Thomas J. Hall, Town Manager. The following Councilors were present:

Shawn A. Babine, Vice-Chair	Katherine A. St. Clair
Robert W. Rowan	Peter F. Hayes
Jean-Marie Caterina	Christopher J. Caiazzo
William J. Donovan, Chairman	

Order No. 16-027. Act on the request for an executive session pursuant to Title 1, M.R.S.A. §405-(6)(E) to consult with legal Counsel regarding Avenue Two. Motion by Councilor Caterina, seconded by Councilor Babine, to move approval of the executive session pursuant to Title 1, M.R.S.A. §405-(6)(E) to consult with legal Counsel regarding Avenue Two.

Vote: 7 Yeas.

Meeting recessed to executive session at 5:17 p.m. The meeting was reconvened at 6:08 p.m. and went into a workshop with the Library Trustees.

Item 4. Workshop with Library Trustees. The Director of the Library gave a brief overview on the progress of the library and what will be need in the future. The Council thanked the members of the Library Trustees and the Director of the Library for the presentation and appreciated the update that had been given.

Chairman Donovan reconvened the regular meeting at 7:08 p.m.

Item 5. General Public Comments.

- Marj DeSanctis of Beech Ridge Road commented on the beach and the fact that dog owners are required to pick up after their dogs and asked if horse owners are required to do the same.
- Pauline Leavitt of Pine Point voiced her opinion on the Avenue Two issue. The piece of property is valuable to everyone and should be protected; please keep the public informed of this issue.

Item 6. Minutes: April 6, 2016 – Regular Meeting. Motion by Councilor Caterina, seconded by Councilor Babine, to move approval of the minutes of the March 16, 2016, Town Council meeting.

Vote: 7 Yeas.

Item 7. Adjustment to the Agenda. None at this time.

Item 8. Items to be signed: a. Treasurer’s Warrants. Treasurer’s Warrants were signed during the meeting.

Order No. 16-028, 7:00 p.m. Public Hearing and action on the new request for a Combined Massage Establishment/ Massage Therapist License from Crystal Roberts, d/b/a Harmonic Energy Massage & Wellness, located at 254 US Route One. Chairman Donovan opened the public hearing. There being not comments either for or against the hearing was closed at 7:13 p.m.

Motion by Councilor Caterina, seconded by Councilor Babine, to move approval on the new request for a Combined Massage Establishment/ Massage Therapist License from Crystal Roberts, d/b/a Harmonic Energy Massage & Wellness, located at 254 US Route One.

Vote: 7 Yeas.

Order No. 16-029, 7:00 p.m. Public Hearing and action on the new request for a Food Handles License from Vinal Doody, d/b/a SweetFrog, located at 300 Gallery Blvd., Suite B. Chairman Donovan opened the public hearing. There being not comments either for or against the hearing was closed at 7:13 p.m.

Motion by Councilor St. Clair, seconded by Councilor Babine, to move approval on the new request for a Food Handles License from Vinal Doody, d/b/a SweetFrog, located at 300 Gallery Blvd., Suite B.

Vote: 7 Yeas.

OLD BUSINESS:

Order No. 16-030. Act to approve the name posted to the Scarborough Housing Alliance by the Appointments Committee at the Town Council meeting of April 6, 2016. Motion by Councilor Caterina, seconded by Councilor Rowan, to move approval the name posted to the Scarborough Housing Alliance by the Appointments Committee at the Town Council meeting of April 6, 2016, as follows:

Scarborough Housing Alliance

Kimberly Fowler, full voting member, with a term to expire in 2017

Vote: 7 Yeas.

NEW BUSINESS:

Order No. 16-031. Act to approve the Resolve to accept donations for the Fuel Assistance Program. Motion by Councilor St. Clair, seconded by Councilor Caterina, to move approval to accept the following donations for the Fuel Assistance Program, as follows:

TOWN OF SCARBOROUGH

IN TOWN COUNCIL ASSEMBLED

April 20, 2016

RESOLVE Accepting Donations for the Fuel Assistance Program.

BE IT HEREBY RESOLVED BY THE TOWN COUNCIL AS FOLLOWS:

THAT THE Town of Scarborough gratefully accepts the donations from the following businesses and/or persons, that have been collected to date, to be used for the Fuel Assistance Program:

Businesses:

Biddeford Savings Bank
Hannaford Supermarket
KCV Trailer Rentals
Pine Point Ladies' Auxiliary

Blue Point Congregational Church
Scarborough Higgins Beach Association
Kiwanis Club of Scarborough
Royal Ridge Church of God

Saco & Biddeford Savings
St. Maximilian-Kolbe Church
Chicago Dogs

Scarborough Lions Club
West Scarborough United Methodist Church
Gorham Savings Bank

Individuals:

Nancy Crowell
Delphine Palmer
Donna Stephen
Geoff MacLean & Jean-Marie Caterina
Will & Erin Rowan

Patricia Mordecai
Nancy Robinson
Dorothy & John Sutton
Bill & Molly Donovan
Tom & Kerry Hall

as well as the many others who gave so generously.

AND, be it further Resolved that each business, organization and/or person be recognized for their generous donations as a token of the Town’s appreciation.

Sponsor: Town Council
Originator: Town Council

Vote: 7 Yeas.

Order No. 16-032. Act on the request to set the date, time and location of the School Budget Validation Referendum for Tuesday, June 14, 2016. Motion by Councilor Babine, seconded by Councilor Caterina, to move approval to set the date, time and location of the School Budget Validation Referendum for Tuesday, June 14, 2016, as follows:

**WARRANT
SCHOOL BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. § 1486 and 2307)
TOWN OF SCARBOROUGH
Tuesday, June 14, 2016**

Municipality: Scarborough

Voting District: Town Wide

Voting Place Name: Scarborough High School

Voting Location: 11 Municipal Drive

Polls Open at 7:00 A.M.

Polls Close at 8:00 P.M.

Absentee Ballot Processing (check all that apply):

Processed by: Clerk (Centrally) Clerk (At Polls)

Date/Time of Processing:

During Election Day (6/14) Processing Time(s): 8:00 a.m., 10:00 a.m. & 7:30 p.m.
Only after 8:00 p.m. on Election Day (6/14)

**WARRANT
SCHOOL BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. § 1486 and 2307)
TOWN OF SCARBOROUGH
Tuesday, June 14, 2016**

Cumberland County, ss.

State of Maine

TO: Robert A. Moulton, the Chief of Police for the Town of Scarborough:

You are hereby required in the name of the State of Maine to notify the voters of the Town of Scarborough of the Special Municipal Advisory Referendum Election, as described in this warrant.

To the Voters of the Town of Scarborough:

You are hereby notified that a School Budget Validation Referendum will held at the Scarborough High School Alumni Gymnasium, located at 11 Municipal Drive, in the Town of Scarborough on Tuesday, June 14, 2016, for the purpose of determining the following questions:

School Budget Validation Referendum Question No. 1:

- YES Do you favor approving the Scarborough School budget for the upcoming school
- NO year that was adopted at the latest Town of Scarborough budget meeting?

School Budget Validation Referendum Question No. 2:

- YES Do you wish to continue the budget validation referendum process in the
- NO Scarborough School Administrative Unit for an additional three years?

Informational Note:

A “YES” vote will require the Scarborough School Department to continue to conduct a referendum to validate its annual school budget for the next three years.

A “NO” vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the (voters, municipal council or other legislative body, as applicable).

The Registrar of Voters will hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote, and to accept new enrollments.

A person who is not registered as a voter may not vote in any Scarborough election.

Given under our hand this 20th day of April, 2016, at Scarborough, Maine. Signed by a majority of the Town Council:

Councilor Shawn Babine	Councilor Christopher Caiazzo
Councilor Robert W. Rowan	Councilor Peter Hayes
Councilor Jean Marie Caterina	Councilor Katherine St. Clair
Chairman William Donovan	

Vote: 7 Yeas

Item 9. Non Action Items. None at this time.

Item 10. Standing and Special Committee Reports and Liaison Reports.

- Councilor Caiazzo gave updates on the Energy Committee and the School Board.
- Councilor Hayes gave updates on the Coastal Waters and Harbor Committee; the Shellfish Conservation Commission and the Senior Advisory Committee.
- Councilor Babine gave updates on the Library presentation [held prior to the Council meeting]; the ecomaine Board and the Finance Committee.
- Councilor Rowan gave an update on the Historic Implementation Preservation Committee.
- Councilor Caterina gave updates on the Long Range Planning and the Vision Committee.
- Chairman Donovan gave updates on the Search committee for the Superintendent and thought the process had been well done and was pleased with the selection that was made. He sat in on the Bond Rating Service meeting with Moody and found it very interesting. He then commented on the Library workshop.

Item 12. Town Manager Report. Thomas J. Hall, Town Manager, gave the following updates:

- Reminder to the Town Council that the Community Chamber Dinner would be on Tuesday, May 10th from 6:00 – 8:00 p.m. at the Bellavita Facility located on Black Point Road.
- The recycling stickers for the containers are in and public works will be distributing them within the next few weeks - stickers will be affixed to all containers.

Item 13. Council Member Comments.

- Councilor Babine congratulate the School Board on the selection of Julie Kukenberger, as the potential new superintendent. He also commented on Library Workshop that had been held earlier.
- Councilor Rowan commented on a news article that had appeared in the Leader regarding backpack program. He remind everyone that the Scarborough Compassion Dialogue would be held on Tuesday, April 26th at 7:00 p.m. here at Town Hall.
- Councilor Caterina noted that the Conservation Commission had a successful workshop on composting – there were approximately 65 people in attendance. She then noted that Maine Senior FarmShare Program is available and to find out further information please call the Area Agency on Aging by calling 396-6500. She briefly commented on the Avenue Two issue and added that public access is very important.
- Councilor St. Clair thanked Councilor Caiazzo for meeting with her on a few school issues.
- Councilor Hayes encouraged residents to attend the Compassion Dialogue on Tuesday, April 26th at 7:00 p.m. here at Town Hall.
- Councilor Caiazzo thanked the Town Manager for having the educational stickers for the containers, thank you. He asked voters to stay focused on the budget and not the questions, everyone has been working together really well on the Budget. He thanked Councilor Rowan on his response to questions relating to the dogs and the plovers issue. He noted that there no real issues at the high school, but just need to stay informed. He commented on the Library and added that Town should be very proud of its services – it offers much more than what you think.
- Chairman Donovan commented on the April 1st date and the regulations regarding dogs on the beaches. Signage is going up as there are nests in the area. April 15th has come and gone and the 1040 is the cornerstone of the property tax assistance program [both state and local]. He noted that the Police Department would posting to ifs FaceBook page information on a “Safe

Zone” located at the Public Safety Building. This area will be for people who need to meet with other people for a variety of reasons, and would sometimes feel more at ease if there were a safe place to do that. The parking lot near the front entrance to the police station (Westwood Avenue) is now able to be monitored by camera from the communications center, which is staffed 24 hours a day. In the event that residents need to meet with someone in a safe environment, we would invite them to do so in our parking lot. This could be to complete an on-line sale, exchange custody of children, execute a document, or a variety of other reasons. Since a number of screens are being monitored in the communications center, we would ask that you first come in to the lobby and advise one of the on-duty dispatchers that you are there to meet with someone in our safe zone. The dispatcher will then ensure that the camera is functioning properly and that you are parked in a monitored area.

Item 14. Adjournment. Motion by Councilor Babine, seconded by Councilor Rowan, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 7 Yeas.

Meeting Adjourned at 8:09 p.m.

Respectfully submitted,

Yolande P. Justice
Town Clerk