

AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 5, 2017
WORKSHOP RE: PUBLIC SAFETY DISPATCH CENTER – 6:00 P.M.
REGULAR MEETING – 7:00 P.M.

NO NEW BUSINESS SHALL BE TAKEN UP AFTER 10:00 P.M.

- Item 1.** Call to Order.
- Item 2.** Pledge of Allegiance.
- Item 3.** Roll Call.
- Item 4.** General Public Comments.*
- Item 5.** Minutes: March 15, 2017 – Regular Meeting.
- Item 6.** Adjustment to the Agenda.
- Item 7.** Items to be signed: a. Treasurer’s Warrants.

***Procedure for Addressing Council** [Posted in Chambers.]

Order No. 17-028, 7:00 p.m. Public hearing and action on the new requests for a Food Handlers License, a Liquor License, a Innkeepers License and a Special Amusement License from Migis Hotel Group Higgins Beach, LLC, d/b/a Higgins Beach Inn, located at 34 Ocean Avenue. *[Town Clerk]*

Order No. 17-029, 7:00 p.m. Public hearing and action on the new requests for a Food Handlers License and a Liquor License from Susan Clough, d/b/a The Garage BBQ, located at 3 East Grand Avenue. *[Town Clerk]*

OLD BUSINESS: None at this time.

NEW BUSINESS:

Order No. 17-30. First reading and schedule a public hearing on the proposed FY2018 Municipal/School Budget. *[Town Manager]*

Order No. 17-031. Act on the request from the Vacationland Dog Club, Inc. and York County Kennel Club, for a Mass Gathering Permit for the AKC sanctioned dog show, the Southern Maine Coastal Classic, located at Wassamki Springs Campground scheduled for Thursday, May 19, 2017 through Sunday, May 22, 2017. *[Town Clerk]*

Order No. 17-032. Act on the request to appoint Angela Blanchette, Town Engineer, [replaces Dan Bacon] to the Long Creek Board. *[Town Manager]*

- Item 8.** Non Action Items
- Item 9.** Standing and Special Committee Reports and Liaison Reports.
- Item 10.** Town Manager Report.
- Item 11.** Council Member Comments.
- Item 12.** Adjournment.

**AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 5, 2017
REGULAR MEETING – 7:00 P.M.**

Order No. 17-028. Move approval on the new requests for a Food Handlers License, a Liquor License, a Innkeepers License and a Special Amusement License from Migis Hotel Group Higgins Beach, LLC, d/b/a Higgins Beach Inn, located at 34 Ocean Avenue. *[Town Clerk]*

Town Clerk

Ought to Pass

Sponsor

Recommendation

04/05/17

N/A

First Reading/Vote

Second Reading/Final Approval/Vote

Town of Scarborough, Maine

Town Clerk's Office

259 US ROUTE ONE

PO BOX 360

SCARBOROUGH, MAINE • 04070-0360

TO: Town Council Members

FROM: Yolande P. Justice, Town Clerk

DATE: March 31, 2017

RE: **Requests for a Food Handlers License, a Liquor License, a Innkeepers License and a Special Amusement Permit**

The following applicant is seeking approval on a new request for a Food Handlers License and a Liquor License:

- a. Migis Hotel Group Higgins Beach, LLC, d/b/a Higgins Beach Inn, Located at 34 Ocean Avenue.

The completed applications are on file with Clerk's Office and there are no outstanding issues. It is recommended that these licenses be approved. Licenses will be issued when applicant receives their Occupancy Permits.

**AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 5, 2017
REGULAR MEETING – 7:00 P.M.**

Order No. 17-029. Move approval on the new requests for a Food Handlers License and a Liquor License from Susan Clough, d/b/a The Garage BBQ, located at 3 East Grand Avenue. [*Town Clerk*]

Town Clerk

Ought to Pass

Sponsor

Recommendation

04/05/17

N/A

First Reading/Vote

Second Reading/Final Approval/Vote

Town of Scarborough, Maine

Town Clerk's Office

259 US ROUTE ONE

PO BOX 360

SCARBOROUGH, MAINE • 04070-0360

TO: Town Council Members

FROM: Yolande P. Justice, Town Clerk

DATE: March 31, 2017

RE: **Requests for a Food Handlers License & a Liquor License**

The following applicant is seeking approval on a new request for a Food Handlers License and a Liquor License:

- a. Susan Clough, d/b/a The Garage BBQ, located at 3 East Grand Avenue

The completed application is on file with Clerk's Office and there are no outstanding issues and it is recommended that these licenses be approved. Licenses will be issued when applicant receives their Occupancy Permits.

AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 5, 2017
REGULAR MEETING – 7:00 P.M.

Order No. 17-30. Move approval of the first reading on the proposed FY2018 Municipal/School Budget and schedule the public hearing for Wednesday, May 3, 2017. [*Town Manager*]

Town Manager

Ought to Pass

Sponsor

Recommendation

04/05/17

First Reading

Second Reading/Final Approval/Vote

Be it further ordered, that the Total Gross Budget of \$92,855,509 this total less estimated revenues and other credits of \$27,947,722 result in a Net Appropriation of \$64,907,787, which shall be raised from taxation. The Scarborough Town Council further fixes Monday, October 16, 2017, and Thursday, March 15, 2018, as the dates upon each of which one-half of such tax is due and payable, and pursuant to 36 M.R.S.A. Section 505.4 with interest to accrue upon taxes due and unpaid after each such date at the rate of 7.00% per annum.

Be it further ordered, that in accordance with 36 M.R.S.A Section 506, the Tax Collector/Treasurer is authorized to accept prepayment of taxes not yet committed or prior to any due date and pay no interest thereon. In accordance with 36 M.R.S.A. Section 506-A, a taxpayer that pays an amount in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the annual rate of 3.00%.

Be it further ordered, that the Town Council hereby authorizes the Finance Director-Tax Collector/Treasurer or Deputy Tax Collector/Treasurer to withhold monies payable to the Town of Scarborough to cover taxes due pursuant to M.R.S.A. Title 36, Section 905; to sign on behalf of the Town, the necessary deeds and liens and tax settlements; and to invest funds in accordance with M.R.S.A. Title 30-A, Section 5706; in accordance with 36 M.R.S.A. Section 906, the Tax Collector/Treasurer is authorized to apply any tax payment received as payment for any property tax against outstanding or delinquent taxes due on that property in chronological order beginning with the oldest unpaid tax bill and processed in the order of liens and fees, interest and then to principal and, after the date of perfection of the tax, the Tax Collector/Treasurer is authorized to discharge any obligation to collect unpaid property taxes in the amount of \$5.00 or less and remove same from the municipal books, pursuant to 36 M.R.S.A. Section 970-A.

Be it further ordered, that in the event that that the 2018 Municipal Budget exceeds the Property Tax Levy Limit for fiscal 2018, pursuant to Title 30-A, Section 5721-A of the Maine Revised Statutes, as amended, it is the intent of the Town Council to increase the commitment to greater than the Property Tax Levy Limit.

**AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 5, 2017
REGULAR MEETING – 7:00 P.M.**

Order No. 17-031. Move approval on the request from the Vacationland Dog Club, Inc. and York County Kennel Club, for a Mass Gathering Permit for the AKC sanctioned dog show, the Southern Maine Coastal Classic, located at Wassamki Springs Campground scheduled for Thursday, May 19, 2017 through Sunday, May 22, 2017. *[Town Clerk]*

Town Clerk

Ought to Pass

Sponsor

Recommendation

04/05/17

N/A

First Reading/Vote

Second Reading/Final Approval/Vote

Town of Scarborough, Maine

259 US ROUTE ONE, PO BOX 360
SCARBOROUGH, MAINE • 04070-0360

MEMORANDUM

TO: Town Council Members
Thomas J. Hall, Town Manager

FROM: Yolande P. Justice, Town Clerk

RE: Application for a Mass Gathering Permit

DATE: March 31, 2017

The Town Clerk's Office received a request for a Mass Gathering Permit from the Vacation Dog Club, Inc. and York County Kennel Club of Maine for an AKC All Breed and Obedience Dog Show. This event is scheduled for Thursday, May 19th through Sunday, May 22nd 2017, from 8:00 a.m. to 5:30 p.m. at Wassamki Springs, located at 56 Saco Street.

Pursuant to the Mass Gathering Ordinance, the completed application package was sent to the Fire Chief, the Police Chief and the Codes Department for review. We received notification from all Departments that there were no issues or concerns with this application and they all recommended approval.

Should you have any questions, please contact the Town Clerk's Office. The completed application is on file with the Town Clerk's Office.

Thank you in advance for your consideration on this request.

AGENDA
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – APRIL 5, 2017
REGULAR MEETING – 7:00 P.M.

Order No. 17-032. Move approval on the request to appoint Angela Blanchette, Town Engineer, [replaces Dan Bacon] to the Long Creek Board. [*Town Manager*]

Town Manager

Ought to Pass

Sponsor

Recommendation

04/05/17

N/A

First Reading/Vote

Second Reading/Final Approval/Vote