

MINUTES
SCARBOROUGH TOWN COUNCIL
WEDNESDAY – OCTOBER 4, 2017
REGULAR MEETING – 7:00 P.M.

Item 1. Call to Order. Chairman Babine called the regular meeting of the Scarborough Town Council to order at 7:02 p.m.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Roll was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager was also present:

William J. Donovan	Katherine A. St. Clair, Vice-Chair
Robert W. Rowan	Peter F. Hayes
Kathleen M. Foley	Christopher J. Caiazzo [Absent]
Shawn A. Babine, Chairman	

Item 4. General Public Comments.

- Susan Hamill of Bay Street spoke on her membership with the Pine Point Association and went on to speak about the Avenue Two issue. She then commented on the sign ordinance and the tax abatement issue.
- Stephanie Keene of Buxton spoke on the Horse Beach Permit amendment noting that many riders were not aware of the proposed change and that the Old Orchard Beach Council did not approve this recommendation. Please reconsider and give us time to train the horses and purchase the item that is required.
- Nora Healey of Freeport spoke on the difference between horse manure and dog manure. It is not a health and safety issue. Most horse owners are good at adhering to the rules. Please reconsider.
- Linda Devoski of Pine Point noted that she was a horse owner and did not know this item was before the Town Council. She contacted the Police and the Animal Control Office they had not received any complaints over the past year.
- Pam Dillon of Beech Ridge Road also spoke on this item.
- Cindy Flaherty of Payne Road and owns Flaherty Equine Center – noted that she had seen the article in the newspaper regarding the bun bags, but didn't really think it would go anywhere and asked the Town Council to reconsider this issue.
- Katie Flaherty of Diner Drive also asked the Town Council to reconsider the bun bag issue.
- Brit Huntley Drive also spoke on this item she listed other beaches in the State that did not require a permit to ride horses on the beach.
- Susan Hamill of Bay Street also spoke on this item by stating that she had photos of many of those present that would prove that the manure is not being picked up.
- Paula O'Brien of Pond View Drive noted her way to say "Haigis Parkway". She went on to comment on the Pickle Ball Court and the lack of parking for Seniors; she commented on the Comprehensive Planapalooza and that not everyone could attend and recommended that a survey could be done and further commented on the all the emails that she had sent regarding the illegal signs that are now out and the enforcement issue.
- Jennifer Fortier of Scarborough voiced her concerns about the pictures that had been taken by an individual of horse beach riders.

Chairman Babine commented on the timeline that had been followed relating to the amendments to the Horse Beach Permits.

Item 5. Minutes: September 20, 2017 – Regular Meeting. Motion by Councilor St. Clair, seconded by Councilor Hayes, to move approval of the meeting minutes of the September 20, 2017, regular Town Council meeting.

Vote: 6 Yeas

Item 6. Adjustment to the Agenda. Chairman Babine noted there would be a “non action item” that will be added under Item 8 – that being a new Municipal Volunteer Services Award.

Item 7. Items to be signed: a. Treasurer’s Warrants. Treasurer’s Warrants were signed during the meeting.

Item 8. Non Action Items:

- a. Municipal Volunteer Services Award.** Chairman Babine described what the Municipal Volunteer Services Award is and reviewed the criteria that would qualify an individual. He also noted that this information would be given to the Appointments Committee to firm up the wording and criteria. The Town Council was unanimous with the individual selected and this individual has worn many hats and served on many committees and boards. The first recipient is Kevin Freeman. Councilor Comments were made regarding this award and thanked Mr. Freeman for his service to the Town. There was also thanks to his wife Michelle. Mr. Freeman commented on how humbled he was in receiving this award and went on to express his gratitude on receiving this award.
- b. Report from the Scarborough Housing Alliance.** Marjorie DeSanctis, Chair of the Housing Alliance presented the Town Council with an update from the Housing Alliance. She then reviewed the Report with the Town Council. She also responded to questions from the Town Council.

Order No. 17-095, 7:00 p.m. Public hearing on the proposed amendments to Chapter 901 – the Town of Scarborough Garbage and Recycling Collection and Disposal Ordinance, Article I Sections 1.09 and 1.10. [Ordinance Committee] Councilor Donovan, Chair of the Ordinance Committee gave a brief overview on this Order. Chairman Babine opened the public hearing. The following individuals spoke on this Order:

- Benjamin Howard of Windsor Pines voiced his concerns regarding the enforcement issue of this Order.
- Katie Fellows of Snowberry Drive spoke in support of the changes and voiced her concerns about her tax dollars supporting someone else’s political views or commercial ads that she might not agree with.
- Susan Hamill of Bay Street spoke in opposition of this amendment.
- Paula O’Brien of Pond View Drive also spoke in opposition of this amendment.

There being no further comments, Chairman Babine closed the public hearing at 8:08 p.m. The second reading on this Order will be scheduled for Wednesday, October 20, 2017.

Order No. 17-100, 7:00 p.m. Public hearing and action on the requests for a Food Handlers from Flaherty’s Family Farm, Inc., d/b/a Flaherty’s Family Farm, located at 123 Payne Road and Willowdale Golf Club, located at 52 Willowdale Road. [Town Clerk] Chairman Babine opened the public hearing. As there were no comments either for or against, the hearing was closed at 8:09 p.m.

Motion by Councilor Rowan, seconded by Councilor St. Clair, to move approval of the requests for a Food Handlers from Flaherty's Family Farm, Inc., d/b/a Flaherty's Family Farm, located at 123 Payne Road and Willowdale Golf Club, located at 52 Willowdale Road.

Vote: 6 Yeas.

OLD BUSINESS:

Order No. 17-075. Second reading on the proposed Amendment to the second Contract Zoning Agreement between the Town of Scarborough and Robert Tgettis and Lucinda P. Malbon. [Planning Department] Thomas J. Hall, Town Manager, gave a brief overview on this Order.

Motion by Councilor St. Clair, seconded by Councilor Donovan, to move approval of the second reading on the proposed Amendment to the second Contract Zoning Agreement between the Town of Scarborough and Robert Tgettis and Lucinda P. Malbon, as follows:

PROPOSED AMENDMENT TO EXHIBIT 2

**CONTRACT ZONING AGREEMENT
BETWEEN THE TOWN OF SCARBOROUGH AND
ROBERT TGETTIS AND LUCINDA P. MALBON**

This Second Amendment to Contract Zoning Agreement (hereinafter, this "Amendment") is made as of the XXXX, 2017 by and between the Town of Scarborough, a body corporate and politic, located in the County of Cumberland and State of Maine (hereinafter "the Town"), and Robert Tgettis and Lucinda P. Malbon of Scarborough, Maine, ("Tgettis and Malbon") pursuant to the Contract Zoning provisions of Section II, Subsection I of the Zoning Ordinance of the Town of Scarborough (hereinafter, the "Zoning Ordinance").

WHEREAS, Tgettis and Malbon entered into a Contract Zoning Agreement with the Town dated as of the 6th day of January 1997, subsequently amended by an amendment dated September 19, 2007, (hereinafter, this "Agreement") creating Contract Zoning District Number II (hereinafter, the "District") as described in Section XXIII of the Zoning Ordinance, said Agreement having been recorded in the Cumberland County Registry of Deeds in Book 12903, Page 122; and,

WHEREAS, Tgettis and Malbon wish to expand their existing skin and nail care business on the Property to include hair care; and,

WHEREAS, Tgettis and Malbon have requested that the Town approve this Amendment to the Agreement to allow hair care as an approved service.

NOW THEREFORE, in consideration of the mutual promises made by each party to the other, the parties covenant and agree as follows:

1. Section 2 is amended to insert hair care as an allowable use, to read as follows: "Tgettis and Malbon are authorized to operate a skin, hair and nail care business at the Property...."
2. Section 2(b) is amended to read as follows: "The uses allowed on the Property shall be skin, hair and nail care, and those uses otherwise allowable in the Rural Residence and Farming District."
3. Section 2(h)(i) is amended to read as follows: "Any increase in the square footage of the area utilized for the skin, hair and nail care business, and"

4. Section 2(h)(i) is amended to read as follows: “As used in this Contract Zoning Amendment, the term skin, hair and nail care includes:”
5. Section 2(h)(i)(i) is amended to insert “hair care” as an allowable use, and will read as follows: “(i) manicure and pedicure treatments, meaning applying the hands or mechanical or electrical apparatus with or without cosmetic preparations, lotions, creams, or antiseptics to cut, trim, shape, polish, color, or trim or apply artificial nails to the nails of any person or to massage, cleanse or beautify the hands or feet of any person, including application of nail art; (ii) skin treatments, meaning beautifying, massaging, cleansing, stimulating, toning, or manipulating or exercising the skin of the human body by the use of cosmetic preparations, tonics, lotions, creams, antiseptics, or clays or any device electrical or otherwise, for the care of skin, including facial treatment; (iii) coloring treatments, including applying makeup or eyelashes, to the eyelashes or eyebrows; (iv) hair removal, by wax treatments, electrolysis or other means; (v) massage therapy as defined in state statute, 32 M.R.S.A. § 14302(4), administered by a massage therapist certified under the state statute and licensed under the Town of Scarborough Massage Establishment Ordinance; and (vi) hair care (vii) any other procedures techniques or advancements for accomplishing the treatment above which may in the future become generally accepted and recognized in the fields of skin, hair and nail care.”
6. Section 2 (h)(i)(i) is further amended to delete the following sentence: “The term “skin and nail care” does not include arranging, dressing, curling, waving, cleansing, cutting, trimming, singeing, bleaching or similarly treating human hair wigs, wiglets or hairpieces.”
7. The sole intent of this amendment is to allow hair care as an acceptable use. Except as specifically amended herein, all terms and conditions of the original Contract Zoning Agreement, as amended, shall remain in full force and effect.
8. Tgettis and Malbon shall record this Amendment in the Cumberland County Registry of Deeds within thirty (30) days after its approval by the Scarborough Town Council.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date first set forth above.

WITNESS:

TOWN OF SCARBOROUGH

 Thomas J. Hall, its Town Manager
 (duly authorized by vote of the Scarborough
 Town Council on _____, 2017)

STATE OF MAINE
 COUNTY OF CUMBERLAND, ss.

_____, 2017

Personally appeared the above named Thomas J. Hall, Town Manager of the Town of Scarborough, and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of said Town of Scarborough.

Before me,

 Notary Public/Attorney-At-Law

 Print Name

Vote: 6 Yeas.

Order No. 17-086. Second reading on the proposed amendments to Chapter 405, the Zoning Ordinance, Section VI. Definitions and Section XVIII.B. Haigis Parkway District. [SEDCO] Karen Martin, President of SEDCO, gave a brief overview on this Order. A Representative from BlueBird responded to questions from the Town Council.

Councilor Caiazzo requested that the following letter be made part of the record:

Ladies and Gentlemen,

Unfortunately I am traveling on business this week and will not be able to attend this weeks regularly scheduled council meeting. I did want to formally register my comments however on the subject Order No. and would ask the Town Clerk to enter these comments into the record if possible.

First I will support the passage of order No. 17-086 with some caveats. First the project proposal as stated in the councilors packet states Bluebird storage is looking to build a 75,000 - 100,000 ft² structure. However the plan drawings show the lot size of 3.79 acres (165,092 ft²) and a structure of 115,200 ft². This would mean that 70% of the lot would have a building structure on it, not to mention the paved surface area for parking (however limited that may be)

Section XVIII.B of the Haigis Parkway district HP zone, section B part 9 and 10 clearly state limits as to the permitted use of Retail (less than 20,000 ft² per occupant) or warehouse (warehousing and/or distribution does not exceed 50% of the floor area of principal use). This project would violate those two provision as currently proposed even though we are creating a separate use category, I would suggest similar limits.

Section C; Space and Bulk Standards limits Conventional developments to less than 5 acres but has strict limits on footprint and lot coverage requirements. That would mean this project would likely fall under the Planned Development category in which the space and bulk standards are exceeded in a conventional development. I believe this category gives the planning board a wide berth in terms of criteria acceptance.

While I do support the addition of this category to the existing HP zone, I would urge the planning board to exercise great restraint in terms of the limits of footprint and bulk standards that they accept as this lot does have a high profile approach and can very easily be seen from Rt.1 which falls under different zoning.

Sincerely,

*Chris Caiazzo
Scarborough Town Council*

Motion by Councilor Donovan, seconded by Councilor Foley, to move approval of the second reading on the proposed amendments to Chapter 405, the Zoning Ordinance, Section VI. Definitions and Section XVIII.B. Haigis Parkway District, as follows:

AMENDMENTS TO CHAPTER 405 THE ZONING ORDINANCE BE IT HEREBY ORDAINED by the Town Council of the Town of Scarborough, Maine, in Town Council assembled, that Chapter 405 - the Zoning Ordinance of the Town of Scarborough, Maine is amended as follows:

Amend Section VI. Definition, by adding the underlined text as shown below:

Section VI Definitions.

Climate Controlled/Internal Access Storage Facility

A storage facility built to a standard compatible with office and/or mixed use developments and which provides consumers and businesses with climate and humidity controlled individually accessed storage units. Access to the individual units should be internal. Access to the exterior is limited to a few key access points. Hours of operation are limited and must be staffed by on-site management.

Amend Section IX.(H). PERFORMANCE STANDARDS, by adding the underlined text and deleting the text shown in strikeover type, as shown below:

Section IX (H). PERFORMANCE STANDARDS – MINI-WAREHOUSE/STORAGE FACILITIES AND CLIMATE CONTROLLED/INTERNAL ACCESS STORAGE FACILITIES [12/03/97]

The following standards shall apply to all Mini-Warehouse/Storage Facilities:

1. Mini-Warehouse/Storage Facilities shall be located only in the Industrial District.
2. Climate Controlled/Internal Access Storage Facilities may be located in the Industrial District and/or the Haigis Parkway District.
- ~~3.2.~~ Mini-Warehouse/Storage Facilities shall be located on lots of no less than one acre and no greater than five acres total lot area.
- ~~4.3.~~ Impervious surfaces (any material that prevents absorption of storm water into the ground) shall not cover more than fifty percent of the lot on which the Mini-Warehouse/Storage Facility is located.
5. Climate controlled/Internal Access Storage Facilities will follow the impervious surface requirements of the district where the facility is located.
- ~~6.4.~~ Vehicle circulation within the facility shall allow for safe access to the individual storage units and shall include fire lanes acceptable to the Town of Scarborough Fire Chief.
- ~~7.5.~~ Off-street parking shall be provided in accordance with Section XI of this Ordinance for any office space and for any dwelling unit located on the property pursuant to paragraph 6 below. Parking spaces shall not be provided for each unit, but the site shall be designed so that vehicles of customers picking up or depositing stored materials may stand temporarily in the aisles and adjacent to the storage units.
- ~~8.6.~~ Notwithstanding anything to the contrary in this Ordinance, the lot on which ~~a Mini-Warehouse/~~ any Storage Facility is located may contain one dwelling unit as an accessory structure and accessory use to the ~~mini-warehouse/~~storage facility, provided the dwelling is occupied only by a resident facility manager or by on-duty employees of the facility.
- ~~9.7.~~ Notwithstanding anything to the contrary in this Ordinance, a ~~Mini-Warehouse/~~Storage Facility may incorporate more than one storage building and may include an accessory dwelling unit without separately meeting the space and bulk requirements for each building.
- ~~10.8.~~ No storage unit in a ~~Mini-Warehouse/~~Storage Facility may exceed five hundred square feet of floor area.

- ~~11.9.~~ The owner of the ~~Mini-Warehouse/Storage Facility~~ shall designate a facility manager who can be contacted at a specified address and telephone number, and shall at all times provide the Scarborough Code Enforcement Officer, the Scarborough Fire Department and the Scarborough Police Department with the current address and phone number of the facility manager. The function of the facility manager includes, but is not limited to: providing proper policing of the area for trash, debris and vandalism; reporting to the police department any evidence of storage of contraband property or materials unlawfully possessed by customers of the facility; reporting to the fire department and the code enforcement officer any evidence of storage of dangerous or hazardous materials.
- ~~12.10.~~ The storage of hazardous, explosive or radioactive materials and of flammable liquid or gaseous materials is prohibited in a ~~Mini-Warehouse/Storage Facility~~. The facility manager shall provide written notice of this prohibition to each customer at the time of rental of a unit.
- ~~13.11.~~ No activities other than rental of the storage units and pick up and deposit of the stored personal property shall be allowed on the ~~Mini-Warehouse/Storage Facilities~~ property. Examples of prohibited activities include, but are not limited to: wholesale or retail sales, auctions, garage sales; the service, repair or fabrication of motor vehicles, boats, trailers, lawn mowers, appliances, or other equipment; and the operation of power tools, spray painting equipment, table saws, lathes, compressors, welding equipment or other similar tools. The facility manager shall provide written notice of this prohibition to each customer at the time of rental of a unit.
- ~~14.12.~~ No outside storage of customers' goods or materials is allowed on the property of the ~~Mini-Warehouse/Storage Facility~~. This provision does not prevent storage of household articles customarily stored outdoors by the manager of the facility if the manager resides on the property.
- ~~15.13.~~ The use of a ~~Mini-Warehouse/Storage Facility~~ or any portion thereof may not be changed to any other use, even though such use is otherwise permitted under this Ordinance, until the proposed new use is first reviewed and approved by the Planning Board under the provisions of the Site Plan Review Ordinance.
- ~~16.14.~~ Each customer, at the time of rental of a unit, shall be required to sign a lease or rental agreement which reserves to the owner and the owner's representatives, agents and employees the right to enter into and inspect the unit and its contents at any time without prior notice and which authorizes the owner and the owner's representatives, agents and employees to allow the Town of Scarborough Code Enforcement Officer, Fire Chief, Police Chief and their designated representatives to enter into and inspect the unit and its contents at any time without prior notice to the customer.

Notwithstanding anything to the contrary in this Ordinance or in 1 M.R.S.A. § 302, the standards of paragraph ~~1 2~~ through ~~16 14~~ above shall apply to any application for a ~~Mini-Warehouse/Storage Facility~~ which has not received site plan approval from the Scarborough Planning Board prior to October 27, 1997 and to any application to expand, extend, enlarge, reconstruct, rebuild or replace a Mini-Warehouse/Storage Facility existing on October 27, 1997. (12/03/97)

Amend Section XVII.B. HAIGIS PARKWAY DISTRICT, by adding the underlined text, as shown below:

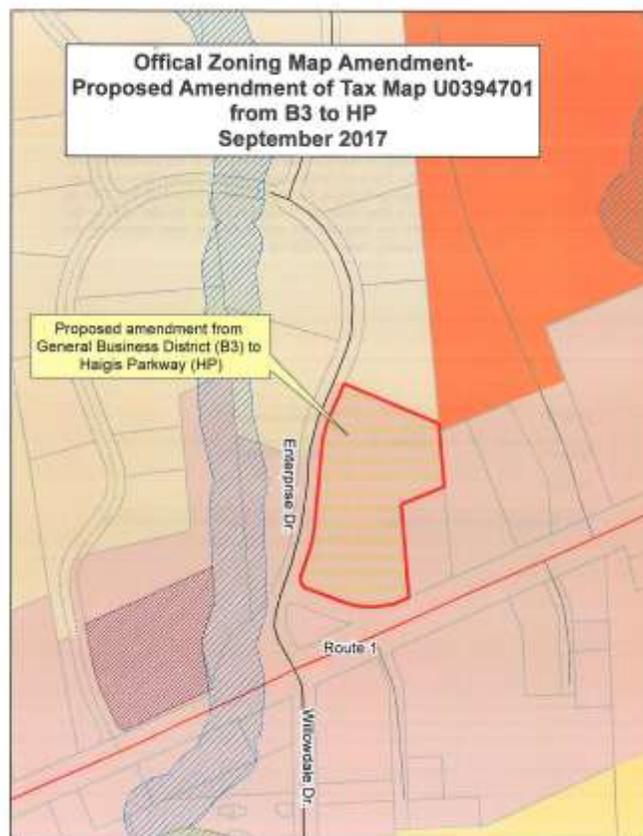
B. PERMITTED USES, CONVENTIONAL AND PLANNED DEVELOPMENTS NON-RESIDENTIAL USES

27. Climate Controlled/Internal Access Storage Facility, subject to Section IX (H) Performance Standards, and only within an approved subdivision.

Vote: 5 Yeas. 1 Nay. [Councilor Rowan]

Order No. 17-087. Second reading on the proposed amendment to the Town of Scarborough Official Zoning Map to rezone the parcel located in the Enterprise Business Park identified as Map U39 Lot 4701 as shown on the Town Assessor's Map from the General Business District (B3) to the Haigis Parkway District (HP). [SEDCO] Karen Martin, President of SEDCO, spoke on this Order. Jason also spoke on this item in support of this proposal.

Motion by Councilor Rowan, seconded by Councilor Hayes, to move approval of the second reading on the proposed amendment to the Town of Scarborough Official Zoning Map to rezone the parcel located in the Enterprise Business Park identified as Map U39 Lot 4701 as shown on the Town Assessor's Map from the General Business District (B3) to the Haigis Parkway District, as follows:



Vote: 2 Yeas. 4 Nays [Councilors Donovan, Foley, Hayes and St. Clair].

NEW BUSINESS:

Order No. 17-101. Act on the request to amend the Special Amusement Application, as recommended by the Ordinance Committee. [Ordinance Committee] Councilor Donovan gave a brief overview on this Order.

Motion by Councilor St. Clair, seconded by Councilor Foley, to move approval on the request to amend the Special Amusement Application, as recommended by the Ordinance Committee, as follows:

**TOWN OF SCARBOROUGH
SPECIAL AMUSEMENT APPLICATION
DANCING & ENTERTAINMENT FROM JUNE 1ST to MAY 31ST**

1. Name of Applicant: _____
Address of Applicant: _____
Mailing Address, if different then above: _____
2. Name of Business: _____
3. Address of Business: _____
4. Nature of Business: _____
5. Location to be Used: _____
6. Has applicant ever had a license to conduct business therein described either denied or revoked?
Yes ___ No ___
If yes, please describe circumstances: _____

7. Time of day activity/event to take place: _____
8. If a musical performance will it be electronically amplified: Yes ___ No ___

Request for exemption from the Good Neighbor ordinance:

If you believe you should be exempt from the prohibitions on noise listed in the Good Neighbor ordinance, Ordinance 616 Section B (see below), please explain the extent of the exemption sought and the reason why:

Notice of the public hearing regarding this application must be given to all property owners within 200 ft of the location identified above. The notices shall be sent out from the Town Clerk's office and shall be paid for by the applicant as part of the application fee.

STATEMENT: Applicant, by signature below, agrees to abide by all laws, orders, ordinances (including the Good Neighbor ordinance, applicable sections shown below), rules and regulations governing the above licensee and further agreed that any misstatement of material fact may result in refusal of license or revocation, if one has been granted. Applicant agrees that all taxes and accounts pertaining to the premises will be paid prior to issuance of the license.

It is understood that this and any application(s) shall become public record and the applicant(s) hereby waive(s) any rights to privacy with respect to thereto.

Dated at Scarborough, Maine on this _____ day of _____, 20_____.

Fee of \$110.00 plus the cost of notification to property owners within 200 ft of the location must accompany application.

(Signature of Applicant)

(If Partnership, by members of Partnership)

(Name and Location of Corporation)

(If Corporation, by a duly authorized Officer)

From the Good Neighbor Ordinance

B. Noise Abatement.

(1) **Loud, offensive noises prohibited.**

No person shall make, continue, or cause to be made or continued any loud, boisterous, unnecessary or unusual noises which shall annoy, disturb, injure, or endanger the comfort, repose, health, peace, or safety of others.

(2) **Definitions.**

For the purpose of this article, the following words and phrases shall have the following meanings:

Daytime hours means the hours between 7:00 a.m. and 9:00 p.m. Monday through Thursday; between 7:00 a.m. and 10 p.m. Friday through Saturday; and between 9:00 a.m. and 9:00 p.m. on Sunday.

Nighttime hours means the hours between 9:00 p.m. and 7:00 a.m. Sunday evening through Friday morning; between 10:00 p.m. and 7:00 a.m. Friday evening through Saturday morning; and between 10:00 p.m. and 9:00 a.m. Saturday evening through Sunday morning.

(4.) Specific prohibitions.

The following acts, among others, are declared to be loud, boisterous, unnecessary or unusual noises which shall annoy, disturb, injure, or endanger the comfort, repose, health, peace, or safety of others in violation of this ordinance, but such enumeration shall not be deemed to be exclusive:

(b.) The using or operating or the permitting to be played, used, or operated of any radio, receiver, electronically amplified musical instrument, phonograph, loudspeaker, sound amplifier, or other machine or device for the producing or reproducing of music or sound which is audible outside of any structure during the nighttime hours or which broadcasts the sound in a loud and unreasonable manner during day-time hours which is audible a minimum of 200 feet from the source of the noise except as otherwise permitted, licensed or sponsored by the Town.

Application must be approved by the Municipal Officers of the Town of Scarborough, Maine.

TOWN OF SCARBOROUGH

Cumberland, ss. Dated at Scarborough, Maine on _____, 20_____.

The undersigned being the Municipal Officers of the Town Scarborough, Maine hereby approve the application in accordance with the provisions of Section 1054, of Title 28-A, Maine Revised Statutes, 1964, as amended.

Vote: 6 Yeas.

Order No. 17-102. Act on the request to appoint Larissa Crocket, Assistant Town Manager, as a full voting member to the Maine Municipal Association’s Legislative Policy. [Council Chair] Motion by Councilor St. Clair, seconded by Councilor Hayes, to move approval on the request to appoint Larissa Crocket, Assistant Town Manager, as a full voting member to the Maine Municipal Association’s Legislative Policy.

Vote: 6 Yeas.

Order No. 17-103. Act on the request to extend the reporting time of the Town Council Ad-Hoc Election Committee to the October 18, 2017, Town Council meeting. [Council Chair] Chairman Babine gave a brief overview on this Order.

Motion by Councilor St. Clair, seconded by Councilor Donovan, to move approval on the request to extend the reporting time of the Town Council Ad-Hoc Election Committee to the October 18, 2017, Town Council meeting.

Vote: 6 Yeas.

Item 9. Standing and Special Committee Reports and Liaison Reports.

- Councilor St. Clair gave an update on the Communications Committee.
- Councilor Donovan gave an update on the Pest Management Committee; the Comprehensive Plan Committee; the Planning Board
- Councilor Rowan gave an update on the Housing Alliance; the SEDCO Board;
- Chairman Babine noted that absentee ballots were available at Town Hall and the Chamber of Commerce would be hosting candidate’s nights on Thursday, October 12, 2017, at 6:00 p.m.

Item 10. Town Manager Report. Thomas J. Hall, Town Manager, made the following updates:

- The Tax Commitment Report is available for Councilors.
- He attended the MMA Annual Convention and was a presenter on a panel on “Budget and Taxes in Growth Communities”.

Item 11. Council Member Comments.

- Councilor Donovan comment that he, Dan Bacon and Brian Longstaff would be presenting at the MMA Convention on Form Based Zoning. He went on to comment on the Planapolozza. He also commented on the SEDCO Annual Meeting.
- Councilor Foley thanked SEDCO for hosting its Annual Meeting. She did note some concerns that she had heard regarding the Planapolozza.
- Chairman Babine noted that on Thursday, October 19th the School Board would be meeting on the Ad-hoc Budget Committee.
- Councilor St. Clair Saturday, October 5th would be the Annual Team Kyle 5KRace here in Scarborough.
- Councilor Hayes sent thoughts and prayers to Los Vegas and the victims.

Item 12. Adjournment. Motion by Councilor Donovan, seconded by Councilor Hayes, to move approval to adjourn the regular meeting of the Scarborough Town Council.

Vote: 6 Yeas

Meeting Adjourned at 9:03 p.m.

Respectfully submitted:

Yolande P. Justice
Town Clerk

