

**MINUTES  
SCARBOROUGH TOWN COUNCIL  
THURSDAY – FEBRUARY 8, 2018  
REGULAR MEETING – 7:00 P.M.**

**Item 1. Call to Order.** Chairman Donovan called the regular meeting of the Scarborough Town Council to order at 7:04 p.m.

**Item 2. Pledge of Allegiance.**

**Item 3. Roll Call.** Roll was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager was also present.

Shawn A. Babine	Jean-Marie Caterina
Robert W. Rowan	Peter F. Hayes
Kathleen M. Foley	Christopher J. Caiazzo – Vice Chair
William J. Donovan, Chairman	

**Item 4. General Public Comments.**

- Mo Erickson of Pine Point Road spoke on the CrossRoads Development stating “she couldn’t wait for that heated pool!”

**Item 5. Minutes: January 17, 2018 – Regular Meeting.** Motion by Councilor Caterina, seconded by Councilor Babine, to move approval of the meeting minutes of the January 17, 2018, regular Town Council meeting.

Vote: 7 Yeas.

**Item 6. Adjustment to the Agenda.** None at this time.

**Item 7. Items to be signed: a. Treasurer’s Warrants.** Treasurer’s Warrants were signed during the meeting.

**Order No. 18-006, 7:00 p.m. Public Hearing and action on the new request for a Special Amusement Permit from Famous Dave’s, located at 1 Cabela Blvd. [Town Clerk]** Chairman Donovan opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:07 p.m.

Motion by Councilor Caterina, seconded by Councilor Babine, to move approval on the new request for a Special Amusement Permit from Famous Dave’s, located at 1 Cabela Blvd.

Vote: 7 Yeas.

**Order No. 18-007, 7:00 p.m. Public Hearing and action on the new requests for a Food Handlers License and an Innkeepers License from ABVI Scarborough LLC, d/b/a Americas Best Value Inn Millbrook Motel, located at 321 US Route One. [Town Clerk]** Chairman Donovan opened the public hearing. As there were no comments either for or against, the hearing was closed at 7:08 p.m.

Motion by Councilor Caterina, seconded by Councilor Hayes, to move approval on the new requests for a Food Handlers License and an Innkeepers License from ABVI Scarborough LLC, d/b/a Americas Best Value Inn Millbrook Motel, located at 321 US Route One.

Vote: 7 Yeas.

## **OLD BUSINESS:**

**Order No. 17-109. Act on the request for the Scarborough Town Council to Order the Discontinuance of all portions of Avenue 2 located southerly of King Street with no damages awarded to the abutting landowners; and to file said Order with the Town Clerk; and, to send abutting property owners notice of this action; and schedule the public hearing for Wednesday, February 21, 2018 and Wednesday, March 7, 2018. [Tabled from the January 17, 2018, Town Council meeting.] [Town Manager]** Chairman Donovan gave a brief overview on this Order. The following individual spoke on this Order:

- Suzanne Foley-Ferguson of Black Point Road asked the Town Council to take a different approach on this item. She then referenced state statute relating to “paper roads” or “ways”. She suggested that the Town Council Enter into a contract zone agreement with Mr. Gendron – this would be a win – win for both sides. She noted that she would send the documents that she referenced.
- Mo Erickson of Pine Point Road spoke against this Order and felt that the Council had already decided to give this property away – you do not support the Pine Point people. We know that there would be more requests like this to come forward.

Prior to introducing the Town’s Attorney, Chairman Donovan gave an overview on the history of this Order. He then introduced Ben McCall, Town Attorney. Mr. McCall gave a brief overview on the changes that had been brought forward both parties [Mr. Gendron and the Gables] which they agreed with the changes. He responded to questions from the Town Council. He then introduced Attorney Alyssa Tibbetts [representing the Gables] who also responded to questions from the Town Council.

Motion by Councilor Caterina, seconded by Councilor Caiazzo, to move approval of the request for the Scarborough Town Council to Order the Discontinuance of all portions of Avenue 2 located southerly of King Street with no damages awarded to the abutting landowners; and to file said Order with the Town Clerk; and, to send abutting property owners notice of this action; and schedule the public hearing for Wednesday, February 21, 2018 and Wednesday, March 7, 2018.

Motion by Councilor Caterina, seconded by Councilor Babine, move approval to amend the notice to hold one public hearing on this matter and schedule the hearing form Wednesday, February 21, 2018.

After a brief discussion, the motion to amend was withdrawn.

Vote: 5 Yeas. 2 Nays [Councilors Foley and Hayes].

## **NEW BUSINESS:**

**Order No. 18-008. First reading and waive the second reading on the request from the Town Manager to expend \$77,950 from the undesignated fund balance, for the Commercial/Industrial Revaluation. [Town Manager]** Thomas J. Hall, Town Manager, gave a brief overview on this Order. He noted that when the Order was first written it was believed that the process would be time sensitive; however, in speaking with the potential vendor the Town Council could go through its normal process and hold the second reading at the next Town Council meeting.

The following individual spoke on this Order:

- Ben Howard of Oak Dale Drive spoke in support of this Order and his only concern had been the waiving of the second reading – he was more comfortable with the following the Town Council’s process.

Motion by Councilor Caterina, seconded by Councilor Rowan, to move approval of the first reading and waive the second reading on the request from the Town Manager to expend \$77,950 from the undesignated fund balance, for the Commercial/Industrial Revaluation.

Motion by Councilor Caterina, seconded by Councilor Hayes, to move approval to amend the main motion to move the second reading to the February 21, 2018, as recommended by the Town Manager.

Vote on amendment: 6 Yeas. 1 Nay [Councilor Babine]

Vote main motion as amended:

Motion by Councilor Caterina, seconded by Councilor Rowan, to move approval of the first reading on the request from the Town Manager to expend \$77,950 from the undesignated fund balance, for the Commercial/Industrial Revaluation and schedule the second reading for Wednesday, February 21, 2018.

Vote: 7 Yeas.

**Order No. 18-009. Act on the request in support of a Community Development Block Grant (CDBG) Application on behalf of Habitat for Humanity, they are seeking a \$18,000 in CDBG funding to support final infrastructure improvements (i.e. final coat of paving) at the Carpenter Court subdivision. [Planning Department]** Jay Chace, Town Planner, gave a brief over on this Order.

Motion by Councilor Caterina, seconded by Councilor Babine, to move approval in support of a Community Development Block Grant (CDBG) Application on behalf of Habitat for Humanity, they are seeking a \$18,000 in CDBG funding to support final infrastructure improvements (i.e. final coat of paving) at the Carpenter Court subdivision.

Vote: 7 Yeas.

**Order No. 18-010. Act on the request from the Scarborough Housing Alliance to utilize funds from the Affordable Housing Initiative Fund in the amount of \$100,000 toward the Bessey Commons II Project and authorize the Town Manager to sign any and all documents related to this order. [Scarborough Housing Alliance]** Marjorie DeSanctis, Chair of the Housing Alliance, gave a brief overview on this Order and responded to questions from the Town Council.

Motion by Councilor Caterina, seconded by Councilor Babine, to move approval on the request from the Scarborough Housing Alliance to utilize funds from the Affordable Housing Initiative Fund in the amount of \$100,000 toward the Bessey Commons II Project and authorize the Town Manager to sign any and all documents related to this order.

Vote: 7 Yeas.

**Order No. 18-011. Act on the request to approve the 2018 Town Council Goals. [Town Council]** Thomas J. Hall, Town Manager, gave a brief overview on this Order.

Motion by Councilor Caterina, seconded by Councilor Babine, to move approval on the request to approve the 2018 Town Council Goals, as follows:

**1. Finance/Taxes/Budget**

- Create a financial strategy that manages the Town's fiscal health
- Means-based tax relief for Seniors and others in need
- Keep tax increase below 3%
- Approve budget at first vote

## 2. **Community Relations**

- Continue to build trust with constituents
- Continue to communicate more effectively with Public
- Help Public offer their input in respectful ways
- Continue to involve & engage community more in budget and other issues so there is greater understanding of how \$ is spent and the value of services
- Continue to find a collaborative way to develop and gain support for the budget

## 3. **Planning/Comprehensive Plan**

- Adopt a quality comprehensive plan
- Work with Scarborough Downs developers to make sure plan is good for town
- Continue to work on increasing affordable housing, environmental resiliency and historic preservation

## 4. **Senior Issues**

- Make Scarborough more Senior friendly
- Consider participation in AARP's "Age-Friendly Community" Program
- Focus on 55+ residential development

Vote: 7 Yeas.

**Item 8. Non Action Items.** None at this time.

## **Item 9. Standing and Special Committee Reports and Liaison Reports.**

- Councilor Caterina gave an update on the MMA Legislative Policy Committee and noted that the Communications Committee would be held in March – regular meeting date.
- Councilor Foley gave an update on the Eastern Trail Alliance and encouraged the public to check their website out for upcoming events.
- Councilor Rowan gave an update on the Historic Implementation Preservation Committee and the Housing Alliance
- Councilor Babine gave an update of the Appointments/Negotiations Committee and posted the following names:

### **Board of Assessment Review:**

Re-appoint Alan Peoples & Christopher Herrick as full voting members, with terms to expire in 2020

Move Hugh O'Shea from 1<sup>st</sup> Alternate to a full voting member, current term expires in 2018

Move Marjorie DeSanctis from 2<sup>nd</sup> Alternate to a full voting member, current term expires in 2019

Leaving 2 Vacancies [1<sup>st</sup> and 2<sup>nd</sup> Alternate Positions]

### **Coastal Waters & Harbor Advisory Committee:**

Move Michael Lynch from 1<sup>st</sup> Alternate to a full voting member, current term expires in 2018

Appoint Steve DeCrosta as a full voting member with a term to expire in 2020

Leaving 3 Vacancies [1 Full Voting Member and 1<sup>st</sup> & 2<sup>nd</sup> Alternates]

**Community Services/Rec Advisory Board:**

Re-appoint Leory Crockett as full voting members with a term to expire in 2020  
Move Liam Somers, from 1<sup>st</sup> Alternate to a full voting member, current term expires in 2019.  
Appoint Tim Lindsay to 1<sup>st</sup> Alternate, with a term to expire in 2020

Leaving no vacancies.

**Conservation Commission:**

Re-appoint Ben Keller & Suzan Nixon, as a full voting members with a term to expire in 2020  
Appoint Steve DeCrosta as a full voting member with a term to expire in 2020

Leaving no vacancies.

**Energy Committee:**

Re-appoint Anton Bodor & Judy Roy as full voting members, with terms to expire in 2020

Leaving no vacancies.

**Housing Alliance:**

Re-appoint Marjorie. DeSanctis & Kimberly Fowler as full voting members, with terms to expire in 2020  
Appoint Hugh O'Shea as a full voting member, with a term to expire in 2018

Leaving no vacancies.

**Parks and Conservation Land Board:**

Re-appoint Sean Flaherty, Richard Murphy and Jane Palmer, as full voting members, with terms to expire in 2020.

Leaving no vacancies.

**Personnel Appeals Board:**

Re-appoint Jennifer Beedy as a full voting member with a term to expire in 2020  
Move Emily Ward from 1<sup>st</sup> Alternate to a full voting member with a term to expire in 2020  
Move Art Dillon, from 2<sup>nd</sup> Alternate to the 1<sup>st</sup> Alternate position with a current term to expire in 2019

Leaving 1 Vacancy [2<sup>nd</sup> Alternate]

**Pest Management Advisory Board:**

Appoint Richard Sullivan as Arborist/Horticulturalist with a term to expire in 2020  
Appoint Tim Lindsay as the Community Services Representative with a term to expire in 2020  
Appoint Rita Breton as the Member-at-Large to fill a term to expire in 2018

Leaving no vacancies.

**Planning Board:**

Re-appoint Roger Beeley, as full voting member, with terms to expire in 2020  
Re-appoint Richard DuPerre as 2<sup>nd</sup> Alternate, with a term to expire in 2020

Leaving no vacancies.

**Senior Advisory Board:**

Re-appoint Donnamarie Collins & Kenneth Simons, as full voting members with terms to expire in 2020

Move Jane Palmer from 1<sup>st</sup> Alternate to full voting member with a current term to expire in 2019

Appoint Hugh O'Shea as a full voting member with a term to expire in 2020

Appoint Carol Spencer as 1<sup>st</sup> Alternate to fill a term to expire in 2018

Leaving 1 vacancy [2<sup>nd</sup> Alternate].

**Shellfish Conservation Commission:**

Re-appoint Will Hamill and move him from 1<sup>st</sup> Alternate to a full voting member, with a term to expire in 2020

Appoint Andy Blanchard as a full voting member, with a term expire in 2020

Appoint Nate Orff as 1<sup>st</sup> Alternate with a term to expire in 2020

Leaving no vacancies.

**Zoning Board of Appeals:**

Re-appoint Mark Maroon & Rick Loisel as full voting members with terms to expire in 2020

Leaving 1 vacancy [2<sup>nd</sup> Alternate].

**Cable Television Committee - 7 vacancies**

**Item 10. Town Manager Report.** Thomas J. Hall, Town Manager, gave the following updates:

- Public Safety Building Construction Manager had been awarded to Landry French Construction and the Owner's representative would be a Tom Perkins from Turner Maine. He thanked Rocco Risbarra and Kevin Freeman whom serve on the Building Committee and work in the construction field which eliminated their companies from submitting bids. There would be Kick-off meeting this Tuesday morning [February 13<sup>th</sup>].
- Deb McDonough a resident of Scarborough and who has served on several town boards would be this year's recipient of the eco-Excellence award from ecomaine.
- He thanked those Councilors who assisted with the rating calls this year. We should hear what the ratings will be in the very near future.
- The financial Audit was at your place this evening. Presentation will be at 6:00 p.m. Thursday, March 1<sup>st</sup>, which is a regular meeting of the School Board.

**Item 11. Council Member Comments.**

- Councilor Babine thanks to the owners of CrossRoads LLC for the presentation this evening and wished them luck. He went on to speak of an incident that happened when the Council was served and stated the process was not done properly.
- Councilor Rowan noted that the Fuel Rally that is held by Project GRACE would be this Saturday from 10:00 a.m. to Noon at the Oak Hill Fire Station.
- Councilor Caterina also noted that Fuel Fun Rally and encourage residents to please come and support cause.
- Councilor Caiazzo thanked the Town Manager for having him be part of the bond calls. He attended the ribbon cutting ceremony at Camp Ketcha for their solar project through UNE.
- Chairman Donovan also participated in the Bond Conference call. He congratulated Deb McDonough on her award.

**Item 12. Adjournment.** Motion by Councilor Babine, seconded by Councilor Caiazzo, to move approval to adjourn the special meeting of the Scarborough Town Council.

Vote: 7 Yeas.

Meeting adjourned at 9:07 p.m.

Respectfully submitted,

Yolande P. Justice  
Town Clerk