

**MINUTES
SCARBOROUGH TOWN COUNCIL
THURSDAY – MARCH 1, 2018
SPECIAL MEETING – 5:30 P.M.**

Item 1. Call to Order. Chairman Donovan called the special meeting of the Scarborough Town Council to order at 5:30 p.m.

Item 2. Pledge of Allegiance.

Item 3. Roll Call. Roll was called by Yolande P. Justice, Town Clerk. Thomas J. Hall, Town Manager was also present.

Shawn A. Babine	Jean-Marie Caterina
Robert W. Rowan	Peter F. Hayes
Kathleen M. Foley	Christopher J. Caiazzo – Vice Chair
William J. Donovan, Chairman	

OLD BUSINESS:

Order No. 18-008. Second reading on the request from the Town Manager to expend \$77,950 from the undesignated fund balance, for the Commercial/Industrial Revaluation. *[Town Manager]* Thomas J. Hall, Town Manager, gave a brief update on this Order.

Motion by Councilor Babine, seconded by Councilor Caterina, to move approval of the second reading on the request from the Town Manager to expend \$77,950 from the undesignated fund balance, for the Commercial/Industrial Revaluation.

Vote: 7 Yeas.

Chairman Donovan called for a brief recess at 5:55 p.m. The workshop convened at 6:00 p.m.

Item 4. Workshop with the Board of Education and Municipal Auditors.*[Scheduled to begin at 6:00 p.m.]* Members of the Town Council and the Board of Education met with the Municipal Auditors who presented an overview on the Audit. A requirement of Chapter 200 – the Town Charter, Section 215. Independent Annual Audit. The workshop adjourned at 6:50 p.m.

NEW BUSINESS:

Order No. 18-012. Act on the request for the following executive sessions:

- a. **An executive session pursuant to Title 36, of the M.R.S.A. §3841(2), for the purpose of deliberating a Hardship/Poverty Tax Abatement Case #2018-01 and to come back to public session for action; and, *[Town Manager]***
- b. **An executive session pursuant to Title 1, of the M.R.S.A. §405(6)(C), regarding a personnel matter relating to the Town Manager’s Evaluation, to come back to public session to adjourn the meeting. *[Town Council]***

Motion by Councilor Caterina, seconded by Councilor Caiazzo, to move approval to move into executive session pursuant to Title 36, of the M.R.S.A. §3841(2), for the purpose of deliberating a Hardship/Poverty Tax Abatement to come back into public session for action.

Vote: 7 Yeas.

Chairman Donovan recessed the meeting to executive session at 6:55 p.m. He reconvened the special meeting to public session at 7:11 p.m.

Motion by Councilor Caterina, seconded by Councilor Babine, to move approval to come back into public session and act on the Poverty Abatement Case #18-2018-01.

Vote: 7 Yeas.

Council Motion by Councilor Caterina, seconded by Councilor Rowan, to move approval to grant a full abatement in the amount of \$913.76, in case #2018-01 pursuant to Title 36 M.R.S.A. § 841(2)".

Vote: 7 Yeas.

Motion by Councilor Babine, seconded by Councilor Caiazzo, to move approval to move into an executive session pursuant to Title 1, of the M.R.S.A. §405(6)(C), regarding a personnel matter relating to the Town Manager's Evaluation, to come back to public session to adjourn the meeting.

Vote; 7 Yeas.

Chairman Donovan recessed the meeting to executive session at 7:15 p.m. He reconvened the special meeting at 8:01 p.m.

Item 5. Adjournment. Motion by Councilor Babine, seconded by Councilor Caiazzo to move approval to adjourn the special Town Council meeting.

Vote: 7 Yeas.

Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Yolande P. Justice
Town Clerk