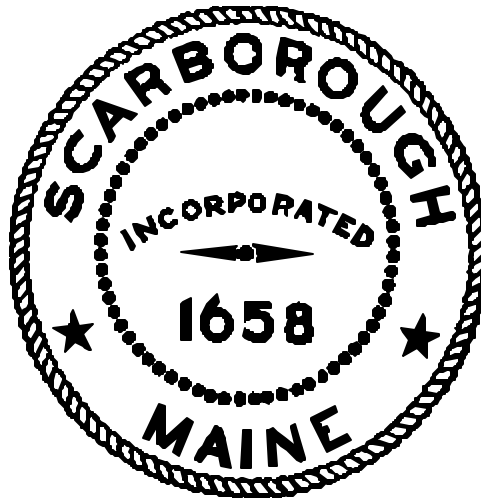


**CHAPTER 1007A**

**TOWN OF SCARBOROUGH**

**CABLE COMMITTEE BYLAWS**



Approved as amended 06/16/99

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**CHAPTER 1007A**  
**BY-LAWS OF:**  
**THE SCARBOROUGH CABLE TELEVISION SYSTEM**  
**Name, Location And Legal Authority**

**Section 1. Name.**

The name of the instrumentality established by the Scarborough Town Council to plan and govern the establishment and operation of the Scarborough Cable Television System is the SCARBOROUGH CABLE TELEVISION SYSTEM.

**Section 2. Location.**

The location shall be in Scarborough, Maine. The principal Office shall be at the Scarborough Community Services Office, Scarborough Municipal Building, 259 U.S. Route One. The system is managed and operated by the Scarborough Community Services.

**Section 3. Ordinance.**

The Scarborough Cable Television System is established and authorized by the Scarborough Town Council by ORDINANCE enacted May 6, 1992, mandating an appropriate change to the ADMINISTRATIVE CODE in accordance with applicable Federal Statutes, regulations of the F.C.C. and the franchise granted to the Public Cable Company (Time Warner Cable of Maine) of Portland, Maine.

**Section 4. Establishment and Purpose.**

There shall be a Scarborough Television System, which shall be managed and operated by the Community Services Department through its Director.

**Section 5. Advisory Committee.**

a. There shall be a Cable Television Advisory Committee who shall advise the Director of Community Services on the management of Scarborough's Cable Television System. The Cable Television Advisory Committee shall consist of seven (7) members of the public and two (2) alternates appointed by the Town Council.

b. The Cable Television Advisory Committee shall also consist of an Administrative Assistant from the Department of Community Services who shall be appointed by the Director of Community Services to act as a Committee Liaison. He/she shall not be a member of the Committee or have a vote.

c. The officers of the Cable Television Committee shall consist of a Chair elected by the Committee members.

d. The initial appointments shall be: three (3) members to serve until June 30, 1993, two

(2) members to serve until June 30, 1997 and two (2) members to serve until June 30, 1995.

e. All subsequent appointments, other than those required to fill an unexpired term of office, shall be for a term of three (3) years.

**Section 6. Public Involvement.**

The equipment is publicly owned and can be used by the public after receiving proper training and paperwork filed, according to procedures established by the Community Services Department.

**Section 7. Financial Procedures.**

Donations and contributions for the purpose of operating, maintaining, and expanding the television system of Scarborough are subject to prior approval by the Community Services Department.

**Section 8. Ownership of Property.**

All equipment, materials and supplies procured or received by the Committee shall, upon receipt, become the property of the Town of Scarborough.

**Section 9. Regular Meetings/Quarterly.**

The Cable Television Advisory Committee shall meet quarterly of each year.

**Section 10. Special Meetings.**

Special meetings may be called by the Director of Community Services with appropriate notice, with stated purpose.