

**TOWN OF SCARBOROUGH
LEGAL SERVICES POLICY
ADOPTED BY TOWN COUNCIL
SEPTEMBER 4, 2002**

It will be the policy of the Finance Committee to evaluate legal services every three years and determine if an RFP is warranted. The Finance Committee will make a recommendation to the Town Council. There shall be an annual meeting with legal counsel to discuss legal services. The Councillors will advise the Town Manager's office of any contact they have with the Town's legal counsel, and a written response from the Town's legal counsel should be sent to the Town Clerk's Office for distribution to each Councillor.